

WADLEIGH MEMORIAL LIBRARY
Board of Trustees
Minutes of August 16, 2005 Regular Meeting

A meeting of the *Wadleigh Memorial Library Board of Trustees* was held on August 16, 2005 at 7:30 p.m. at the Wadleigh Memorial Library, Nashua Street, Milford, New Hampshire.

No man is regular in his attendance at the House of Commons until he is married. (Attended) : Sandra Hardy, Mike Tule, Tim Barr, Mary Burdett, Bert Becker, Chris Costantino. Assistant Director, Deb Spratt

The sports section records people's accomplishments; the front page nothing but man's failures (Minutes)

- The minutes were approved on a motion by Tim and seconded by Bert.

A bank is a place that will lend you money if you can prove that you don't need it. (Treasurer's Report)

- The treasurer's report was accepted as presented. Some discrepancies were noticed in the budget totals, so Deb and Bert traced them back to the June and May budgets. They have been corrected.

To succeed as a team is to hold all of the members accountable for their expertise. (Director's Report)

- **Circulation:** through July 2005 –116,314 up 12%
- **People traffic** through 8/16/05 101,510, down 1%
- **Personnel:**

Diane started Aug 1. doing a great job. She reports to Deb.

Lisa Griffith. Made a motion to hire Lisa to start Aug 22 at \$11.78 for 15-19 hours/week. Made by Mike, seconded by Mary. She reports to Arlene.

Michele is coming on Aug. 30th at noontime to meet the staff.

Sue Dahlen will be doing 2 hour therapy 3Xweekly. There are issues with her heart.

Joel surgery with blood clots in his leg out of work for a week

Steph will continue her employment until the end of the year

Systems: all is ok

Facilities:

- One valve was done on the circulation system
- Chiller work is done **Other:** patron requested gaming on computers be limited to 30 minutes There have been issues with patrons wanting to get onto the computers which are being used by gamers. Perhaps we can set some computers aside for gaming only. Set this issue aside until Michele comes and once school starts the issue may disappear. Deb would like to try 30 day trial

of limiting gaming to only the back two or three computers which aren't used so much and are slower.

Get the facts, or the facts will get you. And when you get them, get them right, or they will get you wrong. **(Old Business):**

- **91 Nashua Street:** The oil has been pre-bought for the season.
- **Acoustic Café:** lineup is done and contracts are out. Webpage is still not done. Sandy La Fleur wants an additional \$60 for an opener for Art's night. The A.C. committee will talk about this and get back to Sandy LaFleur. Deb will send addresses to Tim who will call an Acoustic Café committee meeting
- **Replacement of Stair Treads :** Neutral color was selected for the stairs at Joel's recommendation since it is easier to keep clean and will match new trim color. The name of the color is zephyr. Job is scheduled for sometime in September. The front door will need to be kept closed while the work is being done.
- **Roof repair:** Joel needed more material...up to \$500.00. There are still no leaks on the roof, so he thinks that all is fine and the patches will get us through the winter until we can make a request for the funds at Town Meeting.
- **2006 Budget:** The Budget needed to be amended to reflect the approved amount that the Board of Selectmen declared. Money was whittled out of many line items, but salary, and operating costs for electricity and oil could not be touched. Deb will touch up our changes and send around via email to the trustees for final approval
- **Annex air quality:** nothing new
- **CIP update:** Bert met with the current Capital Improvement Committee. Bert updated them about the roof and our plans. Our plans for expansion are still on record.
- **Landscaping:** the trimming that Joel did on the side front yard to reduce the weeds looks good

We cannot direct the wind, but we can adjust the sails. **(New business)**

- **New director:** welcome noon time on Aug 30. Desk will be covered. Sandra has lined up meetings with other town officials. Selectmen have been informed of her arrival. Bert on vacation, so Sandra needs to sign checks. Bert to Alaska for 3 weeks. Aug 27- Sept 19
- **Walkways:** 3 quotes were submitted. The town quote is much cheaper and will be a more professional fix. The other bids will only cover the existing problem, town will start over. Hopefully the town can do this this year and can be done in the current budget. There isn't enough surplus in the 2006 budget to pay for this
- **Web hits data:** Deb supplied the number of hits per day.

If you do not change direction, you may end up where you are heading. **(Meeting Adjourned)** at 9:00 PM.

Minutes prepared by Chris Costantino