

Wadleigh Memorial Library
Trustees Meeting
July 17, 2007

approved

The Board of Trustees Meeting of July 17, 2007 was called to order at 7:30pm at Wadleigh Memorial Library.

Present: *Nothing you can't spell will ever work*

Sandra Hardy, Chair; Tim Barr; Bert Becker ; Mary Burdett; Chris Costantino; Director, Michelle Sampson, Ass't Director, Jo-Ann Roy. Mike Tule is in Japan, and Edith is in Maine.

Minutes: *An ignorant person is one who doesn't know what you have just found out*

The minutes for the June meeting were not sent out, so were not approved. They will be sent out soon.

Treasurer's Report: *A man only learns in two ways, one by reading, and the other by association with smarter people.*

Reviewed and accepted.

Director's Report *Diplomacy is the art of saying 'Nice doggie' until you can find a rock.*

Circulation

- Year to date (July 17) circulation is 113,528 (including 691 downloadable audiobooks items and 58 MyLibraryDV downloads). Up to the end of June 2007, circulation is 103,409 items (including 626 downloadable audiobooks and 59 MyLibraryDV downloads). Comparisons of year 2006 at the end of June(96,380) vs 2007 show an increase of 7.3%.
- People counter for year to date=100,417. Compared with 2006 (98,490) we have an **increase of nearly 2%.**
- Special snapshot: circulation of Wadleigh owned YA materials in 2006=3894 items. In 2007=6,761 items. **Increase of 73%.**
- Special snapshot: new Genealogy Bank database (purchased with Keyes \$\$): nearly 600 searches for the month of June.
- From January-June 2007, we've had 12,799 logons to our public pcs (averaging about 2,100 per month).

Personnel

- Cindy Mazza is now full time; she celebrates her 6 month anniversary with the library next week. Arleen Levenson has begun the process of instructing her on Head of Circulation duties (serials, reports, etc).
- There are two individuals ready to replace Arseney Romanenko and Janice Matthews as Library Pages when they leave for college. Motion was made by Tim, seconded by Mary to " hire Olga Romanenko and Geoff Prout to replace Arseney and Janice, each at \$7.53/hour with 5-10 hours/week."

Facilities

- Cable has been run to fireplace area in order to relocate public internet terminals there. Music CDs would then move to area across from New Books (where public pcs now live).

91 Nashua

- All's well.

Other

- In memory of Ellen Cassidy, woman who died in a Milford house fire--\$50 from Mont Vernon BOS was donated to the WML.
- September Project: This is an international project, hosted by community libraries, to honor the first responders of the 9/11 bombings. Michelle would like WML to host a program and used Goffstown's activities last year (as the only NH library to participate) as an example of what could be done. She would appreciate any ideas of what to do to honor the first responders in Milford. Suggestions from the meeting were
 - Trustees take a full-page ad to recognize first responders in Milford
 - Check with Bill Fitzpatrick to find out if there was a canine unit that went to NYC to help out
- Oak tree over Grayson Parker property: Oak tree at the back of the parking lot. The tenant's car was damaged last winter. The owner of the property told Michelle that a registered letter will be sent to register a complaint by the tenant about the tree. This tree was looked at by BroadOak

and was left in place. Michelle will check with insurance company to determine WML obligations.

Systems (Jo-Ann)

- move of the computers as stated above
- New website design using a template through open source. The old website didn't work well with the Explorer browser, she is seeing an improvement with the new design. The transition is continuing.
- Katie Spofford is going to maintain the YA component on the website as well as the WML MySpace account.
- Payphone will be removed shortly. The service has been cancelled in the meantime.
- New databases through GMLCS, Science Online is already appreciated. Jo-Ann is working on getting the information out to the patrons about the availability of these databases.
- An auto repair database is coming Jo-Ann needs the links from Ebsco.
- The grant request for Big Read has been awarded to the 7 Souhegan Valley libraries - \$10,000 of the needed \$20,000. Blanche Milligan of Northeast Cultural Co-Op will gather the matching funds needed which are not necessarily cash, but volunteer and in-kind donations. Sept 23 is opening kickoff at Souhegan High School.

Old business *Even if you're on the right track, you'll get run over if you just sit there.*

- Long Range Plan: Sandra will take another pass at it and then pass it along to Michelle and Jo-Ann for details of how the goal strategies will be implemented.
- BuildingPlan/CIP went well at the presentation. No word from the facilities committee.
- Budget no change passed and into MUNIS
- Acoustic Café :October through April season for 6 shows. Need another volunteer to handle the food/coffee – Sandra will not be committing to manage the food/beverage component of the AC.

Adjournment *Chaotic action is preferable to orderly inaction*

Meeting over at 9:00. Bert will do pizza for Aug. 21, 2007 meeting.

Minutes prepared by Chris Costantino, with assistance from Will Rogers