

Wadleigh Memorial Library Trustees Meeting December 18, 2007

The Board of Trustees Meeting December 18, 2007 was called to order at 7:30pm at Wadleigh Memorial Library.

Present: *“Be who you are and say what you feel because those who mind don't matter and those who matter don't mind.*

Sandra Hardy, Chair; Tim Barr; Bert Becker; Mary Burdett; Chris Costantino; Edith March; Director, Michelle Sampson. Mike Tule excused and missed.

Minutes: *As you partake of the world's bill of fare, that's darned good advice to follow. Do a lot of spitting out the hot air. And be careful what you swallow.”*

The minutes as amended for the November 20, 2007 meeting were approved on a motion by Mary, seconded by Edith.

Treasurer's Report: *“Think left and think right and think low and think high. Oh, the things you can think up if only you try!”*

Reviewed and accepted.

Director's Report *Today is your day! Your mountain is waiting. So... get on your way.”*

Stats:

Circulation:

| Circulation Jan-Jul | 2006 | 2007 | % Increase |
|----------------------------|----------------|----------------|-------------------|
| General Circ | 177,591 | 190,986 | 7.5 |
| Downloadable Audio | | 1,151 | n/a |
| MyLibraryDV | | 88 | n/a |
| | | | |
| Total Circ | 177,591 | 192,225 | 8.2 |

People Counter

| People Counter | 2006 | 2007 | % Increase |
|-----------------------|----------------|----------------|-------------------|
| Jan-Jul | 150,964 | 167,039 | 1.5 |

Public PC's: January to October 2007 – 24,573 logons – averaging 2200 per month.

This week will see the 200,000th item checked out!!

Personnel *Unless someone like you cares a whole awful lot, nothing is going to get better. It's not.*

- Michelle completed the Primex Supervisor's Academy II and will be attending the final section, Supervisor's III on January 22-24.
- Jo-Ann will be out of town until December 30.
- Michelle will be leaving for PA this coming Friday, December 21 and will return on Wednesday, December 26. The Library is short-staffed particularly on Wednesday, December 26 but this should be a slow day business-wise. Diana will be the senior librarian in charge while Michelle is gone. Michelle has given Dawn @ Town Hall all appropriate schedules/phone numbers. In case of a dire emergency, Sandra (as Chair) is the contact.

Facilities: *Adults are just obsolete children and the hell with them.*

- NH Room: “Pilot duty relay” was replaced due to noise and faulty operation. Shortly thereafter, the heat stopped working. Awaiting service call.
- New snow blower: After using it for the first time for 3 hours, the drive belt burned up. Belts and hoses not covered by warranty. Nashua Outdoor Power Equipment is charging the library \$52.34 despite it being a brand new machine. After Joel Trafford's, WML facilities manager, unsuccessful negotiation with the Nashua service department, Michelle contacted Mike to intervene. He has had a positive experience with the company and is the legal guru!
- Building ballasts update: Advanced Ballasts offered to send a box of new ballasts but the library would still need to pay to have them installed. Many of the fixtures (circa 1980s) were *not* updated in 2002 as part of the upgrade. We had PSNH come out to perform another energy

audit and are awaiting that outcome. Michelle will reexamine paperwork to determine if the work that the library paid for was actually done.

- Furniture replacement project: still awaiting quote from Tucker Library Interiors.

91 Nashua *"Sometimes the questions are complicated and the answers are simple."*

- The second floor has radiator issues – still awaiting quote from Wetherbee

Other *I have heard there are troubles of more than one kind. Some come from ahead and some come from behind. But I've bought a big bat. I'm all ready you see. Now my troubles are going to have troubles with me!"*

- **Monday, January 28 @ 5:30pm: Meet with BOS for departmental year-end summary**
- Wednesday, December 19: Catered "Thank You" Holiday luncheon for all employees/boards/commissions/volunteers. To be held in town hall banquet room.
- Staff holiday gifts – Mile Away Restaurant gift certificates.

Old Business *"Shorth is better than length."*

- Long range plan: the committee is making good progress – up to Goal 3.
- Budget: no news or change
- Policy revisions: Solicitation Policy: Chris will email around other libraries' solicitation policies for samples.

Adjournment *"Don't cry because it's over. Smile because it happened."*

Meeting over at 8:45.

Tim/Edith will bring pizza to the next meeting.

Minutes prepared by Chris Costantino, with assistance from Dr. Seuss

So the writer who breeds more words than he needs, is making a chore for the reader who reads.