

WADLEIGH MEMORIAL LIBRARY

TRUSTEES MEETING

SEPTEMBER 16, 2008

Meeting was called to order at 7:07pm at Wadleigh Memorial Library.

Present: Tim Barr, Mary Burdett, Chris Costantino, Sandra Hardy, Edith March, Sarah Sandhage, Mike Tule; Director, Michelle Sampson.

Minutes: The minutes as amended for the August 19, 2008 meeting were approved on a motion by Sandra, seconded by Mary.

Treasurer's Report: Reviewed and accepted

Director's Report:

Stats: Circulation

Circ through August	2007	2008	% Change
General Circ	140,637	148,167	5.3 % increase
Downloadable Audio	833	931	11.8 % increase
Total Circ	141,470	149,098	5.4% increase

Stats: People Counter

People Counter	2007	2008	% Change
Through August	122,387	119,501	2.3% decrease

Stats: Public PCs

Public PCs	2007	2008*	% Change
Through Aug	18,079	16,528	8.6% decrease

***Aug stats unavailable; stats shown are an avg of Jan-July '08**

Personnel

- Cindy Mazza and Diana Leblanc continue to do a wonderful job working on the new software system. Sue Amann has been covering the reference desk for Cindy.

Facilities

- Goedecke will begin carpet installation on Thursday, Sept. 25 through Sunday, September 28. In order to minimize disruption, the Library will be closed on those days.
- New Furniture due to arrive early/mid October.
- Due to heavy rains, the book sale area and electrical room took in quite a bit of water, however the pump kept up with it. Also a leak due to condensation on a pipe (near the fireplace) has been repaired.

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- Joel Trafford will be applying a masonry sealer on 3 areas that are leaking from the roof area near the elevator shaft on the 3rd floor.
- Joel will be putting casters on the stage section in the Children's Room and will be storing it away with the other piece of staging used for Acoustic Café. New casters will also be added to the other staging.

Systems

- The new software system transition went very smoothly. There are still a few small bugs to be worked out.

Programs

- Children's programs will be starting back up for the fall. PAWS to Read has resumed.
- Katie Spofford has started a new animanga (film) club for the YA patrons.
- Despite the numerous and varied programs planned for the September Project (Sept. 11th week), attendance was very low all week.
- The first Acoustic Café of the season will be held Sat. October 18th.

Other

- Pumpkin Festival- Town Hall staff will be using the library parking lot to park Friday afternoon, Oct. 10th once Putnam Street is closed off for the Pumpkin Festival.
- Update on AV Equipment Loan Policy written by Michelle. Motion by Tim to accept the policy as amended, seconded by Edith, all in favor.
- The Milford Area Mother's Club has asked if they can hold a bake sale fundraiser at the library to benefit SHARE and the Library. All agreed that would be fine.

Old Business

- Pictometry: Michelle contacted other libraries to see if anyone else has access to Pictometry. The only response was one library asking what it was.
- Michelle still working on pursuing quotes for a granite sign to replace the current broken one
- Rivier College Marketing MBA students will be making their presentations to us on Wednesday Oct 1st & 8th .
- 91 Nashua Street- no news

Meeting adjourned at 8:00 pm.

Next meeting of the Board of Library Trustees will be held Tuesday October 21st, 2008 at 7pm; pizza at 6:30 provided by Tim.

Minutes prepared by Sarah Sandhage.