

**WADLEIGH MEMORIAL LIBRARY**

**TRUSTEES MEETING**

**OCTOBER 28, 2008**

Meeting was called to order at 7:00pm at Wadleigh Memorial Library.

**Present:** Tim Barr, Mary Burdett, Chris Costantino, Sandra Hardy, Sarah Sandhage; Director, Michelle Sampson.

**Minutes:** The minutes as amended for the September 16, 2008 meeting were approved on a motion by Tim, seconded by Sarah.

**Treasurer's Report:** Reviewed and accepted

**Director's Report:**

**Stats: Circulation**

<b>Circ through Sept.</b>	<b>2007</b>	<b>2008</b>	<b>% Change</b>
General Circ	156,784	165,880	5.8 % increase
Downloadable Audio	961	1046	8.8 % increase
<b>Total Circ</b>	<b>157,745</b>	<b>166,926</b>	<b>5.8% increase</b>

**Stats: People Counter**

<b>People Counter</b>	<b>2007</b>	<b>2008</b>	<b>% Change</b>
<b>Through Sept.</b>	<b>134,901</b>	<b>133,434</b>	<b>1.1% decrease</b>

**Stats: Public PCs**

<b>Public PCs</b>	<b>2007</b>	<b>2008*</b>	<b>% Change</b>
<b>Through Sept</b>	<b>20,305</b>	<b>18,594</b>	<b>8.4% decrease</b>

**\*Aug/Sept stats unavailable; I took the avg of Jan-Jul for each month.**

**Personnel**

- Geoffrey Prout, page, has relocated and Stephanie Vore Apple has been hired as his replacement. Motion by Chris to formally hire Stephanie, seconded by Mary. All in favor.
- Jody Hohenadel will be partially retiring as of January 2009.

**Facilities**

- Lock boxes are to be installed on 6 thermostats throughout the library due to recent vandalism.
- New furniture and carpeting has been installed.

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### Systems

- GMILCS is working to resolve a few bugs involving patron authentication. The CybraryN system is disabled for that reason.
- New PC workstations required a fair amount of wiring work to get them right.
- The main printer has been moved nearer the circulation desk. This should cut down on the amount of “walk-offs”.

### Programs

- The latest children’s programs include: Itsy-Bitsy Yoga, Bingo, and Fun with puppets
- YA happenings: Teen Mascarade Ball; Tweeners & Chicks with Sticks book clubs
- Adult: National Novel Writing Month; Witches, Pop Culture & the Past
- The next Acoustic Café will be held Sat. November 15<sup>th</sup> .

### Other

- A new feature on the library’s website called “Now what do I read?” provides links to various book lists and reviews.

### Old Business

- No news on quotes for a granite sign.
- Rivier College Marketing Plan will be discussed at November’s meeting when all Trustees are present.

### 91 Nashua Street

- 1st floor tenant has notified Michelle that she will be vacating the apartment on Nov. 1<sup>st</sup>. Joel Trafford will assess apartment needs and then a realtor will be contacted to handle rental advertisement.

### New Business

- Sarah introduced a pizza rotation schedule.

Meeting adjourned at 7:20 pm.

Next meeting of the Board of Library Trustees will be held Tuesday November 18<sup>th</sup>, 2008 at 7pm; pizza at 6:30 provided by Sandra.

Minutes prepared by Sarah Sandhage.