

# WADLEIGH MEMORIAL LIBRARY

## TRUSTEES MEETING

OCTOBER 20, 2009

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: Tim Barr, Mary Burdett, Chris Costantino, Edith March, Kristie Popp, Mike Tule, Mary Burdett, and Director, Michelle Sampson

The minutes as amended for the September 15, 2009 meeting were approved on a motion by Edith, second by Tim, all in favor.

### Stats: Circulation

Circ through SEP	2008	2009	% Change
General Circ	165,880	186,889	12.7% increase
Downloadable Audio	1046	1453	39 % increase
<b>Total Circ</b>	<b>166,926</b>	<b>188,342</b>	<b>12.8 % increase</b>

### Stats: People Counter

People Counter	2008	2009	% Change
Through SEP	133,434	145,641	9.15 % increase

### Stats: Public PCs

Public PCs	2008	2009	% Change
Through SEP	18,594	21,120	13.6% increase

### Personnel

- Beginning interviews tomorrow for 20hr/wk Library Asst in Tech Svcs. Received approx. 30 resumes; interviewing 6 candidates.
- Susan Snyder resigned Sept. 30. Stephanie Vore Apple celebrates 1 year with the Library on Oct.22.

### Facilities

- Glass door replacement is complete.
- Update on switching vendors for fire alarm system: to switch to American Security & Fire, if we kept our current alarm panel ASF wouldn't be able to fix it if it broke (which it does once a year). To replace with ASF product (non-proprietary), it would cost at most \$3000. Given the extreme cost differential b/n vendors for annual contracts, we would see cost savings beginning in the second year. Also, another fire extinguisher recommended by ASF for the second floor, in addition to the one in the kitchen.
- AIA-NH Contest: Group of architects came for building tour Monday night. Scanned building plans will also be provided to Town Hall.

### Systems

- Investigating options for onsite tech support. Cindy Mazza & Director to draft plans for IT needs & support.
- Employee & public shared color printing needs to be replaced; it is 6-7 years old. Director investigating options & costs.

### Programs: upcoming

- Children's: Owls of the World (Oct 24); Make & Take Halloween Crafts all day Oct 29 & 30

- YA: Teen Read Week-Make Your Own Monster (Oct 21); ‘Zombie Fest’ Halloween Party (Oct 22)
- Adult: Investing in an Uncertain Market (Nov 5); next Acoustic Café features Atwater-Donnelly (Nov 21)

## 91 Nashua

- No news

## Other

- Policy revisions, continued.
  - Approval of Bulletin Board Policy – trustees motion to approve; all in favor
  - Revision of Borrower Cards and Circulation Policy (changes appear in bold type or are shown deleted); discussed [and vote to take place at next scheduled meeting.](#)
- Friends of the Library meeting tomorrow at 7pm.
- Library participating again in Southern NH Expo on Thursday (Oct 22), 10 – 7:30 at NHH Dome
- Library Development Fund meeting November 3 @ 7pm.
- Discussed improvement and expansion future planning
- [Director](#) looking to schedule an H1N1 awareness if possible. ~~[Library staff not covered by gov’t prerequisites.](#)~~