

WADLEIGH MEMORIAL LIBRARY

TRUSTEES MEETING

MARCH 16, 2010

The meeting was called to order at 7:02pm at Wadleigh Memorial Library.

Present: Tim Barr, Chris Costantino, Edith March, Kristie Popp, Sarah Sandhage, Mike Tule, Michelle Sampson, Library Director and Tim Finan from the Board of Selectmen

The minutes as amended for the February 17, 2010 meeting were approved on a motion by Chris, seconded by Edith, all in favor.

Treasurer’s Report reviewed and accepted

Director’s Report

Stats: Circulation

Circ through FEB	2009	2010	% Change
General Circ	37,354	41,575	11.3 % increase
Downloadable Audio	323	346	7.1 % increase
Total Circ	37,677	41,921	11.3 % increase

Stats: People Counter

People Counter	2009	2010	% Change
Through FEB	25,316	31,053	22.7% increase

Stats: Public PCs

Public PCs	2009	2010	% Change
Through FEB	4226	3924*	-7.4%

**Feb #'s are avg of previous 4 months due to downtime and Envisionware install.
(Does not include use of wireless network)**

Personnel

- 2010 Town budget approved by voters (included additional \$18k for supplemental staffing). Anne Zahn retired the end of February, staff/trustee celebration to take place this Friday.
- Library Page Stephanie Vore Apple is currently in training for additional hours as a Library Desk Assistant.
- Motion by Chris, seconded by Sarah, all in favor to hire Heather Stearns & Kyle Scriptor as PT Library Pages to fill in for Stephanie and Anne.
- Michelle is looking to hire PT Library Assistant to address staffing shortages in Children’s Room and Technical Services.

Facilities

- Meeting with Tucker Library Interiors again Friday to see recommendations for Children’s room to maximize space and to examine new furniture options.

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- Ebooks available as of Wednesday via the downloadable audiobook portion of the catalog, compatible with most readers except the Kindle (which is proprietary).
- Stolen books: 4 large print (1 since recovered) and 4 “self help” traditional print books appear to be stolen. Their ripped-out barcodes were discovered in various areas in the stacks. Cost approx \$150-200. Reported to police.
- Teens appear to be accessing our roof. Joel Trafford has taken measures to deter them. Reported to police.

Systems

- Envisionware went “live” on March 2. Still working out wrinkles which include a glitch in the newly-amended Computer Use policy. Doing away with the “first 5 free” printout allowance for patrons or purchasing expensive new software were the two choices presented to fix the problem. A vote to amend the Computer Use policy, doing away with the 5 free pages was passed on a motion by Mike, seconded by Edith, all in favor.

Programs: upcoming

- Patron Appreciation Day: April 14. Coffee and sweets provided by Panera.
- Children's: Regularly scheduled storytimes & lapsits.
- YA: Mad Hatter Tea Party (Mar 24); Chicks with Sticks Book Club discuss The Alchemyst (Apr 1); Animanga Club (Apr 13)
- Adult: Acoustic Café with the Milford Rakes (Mar 20); Big Read series--Role of the Defense Lawyer in American Society (Mar 23) led by Milford atty Jane Holly-Weintraub; Big Read series--Deep Souths: Delta, Piedmont, and Sea Island Society in the Age of Segregation (Mar 25) led by UNH professor and Pulitzer finalist J. William Harris; Big Read series—Evening Book Club to discuss To Kill a Mockingbird (Mar 30); Morning Book Club to discuss The Guernsey Literary and Potato Peel Pie Society (Apr 8)

91 Nashua

- Work completed in upstairs apartment, new tenant moving in this week.

New Business

- Update from Library Expansion/Renovation Steering committee. Discussion about who will attend the upcoming Library Design Symposium at Bryant College in Smithfield, RI on April 9th. Chris, Mary Burdett (prior), Sarah and Tim have all expressed interest in attending.
- New Officers elected on a motion by Mike, seconded by Edith, all in favor: Mary Burdett, Chairman; Tim Barr, Treasurer; Chris Costantino, Secretary

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Old Business

- Reviewed, amended and approved new Food Policy. Motion by Chris, seconded by Sarah, all in favor.
- Heater in Keyes meeting room is now working.

Other

- BOS semi-annual “State of the Library” report scheduled for April 12 @ 6:15pm
- Library Development Fund meeting Wednesday, March 31 @ 7pm.
- Brian & Alyssa Murphy (winning architects in amateur design contest) to attend April Trustee meeting.
- Michelle won a Dell “netbook” from a random drawing of one of the library’s vendors. She has donated it to the library and will be using it for library business only.
- Cindy Mazza & Michelle Sampson to attend PLA in Portland, OR March 23 through March 29.

Meeting adjourned at 8:47pm. The next meeting of the Wadleigh Library Trustees will be held Tuesday, April 20th 2010 at 7pm. Pizza at 6:30pm provided by Kristie.

Meeting minutes submitted by Sarah Sandhage.