

Wadleigh Memorial Library Trustees Meeting  
May Trustee Meeting May 17, 2011

**Present:** *You can always amend a big plan, but you can never expand a little one. I don't believe in little plans. I believe in plans big enough to meet a situation which we can't possibly foresee now.*

Mary Burdett, Chair; Tim Barr, Chris Costantino, Edith March, Kim Paul, Kristy Popp, Sarah Sandhage, Mike Tule. Joel Tafford, facility manager. Michelle Sampson, Director, on vacation.

**April Meeting:** *The only things worth learning are the things you learn after you know it all.*  
Minutes accepted.

**Treasurer's report** – *It is amazing what you can accomplish if you do not care who gets the credit.*  
Reviewed and accepted

**Director's report** *Upon books the collective education of the race depends; they are the sole instruments of registering, perpetuating and transmitting thought*

**Stats: Circulation**

Circ through FEB	2010	2011	% Change
General Circ	88,082	83,321	5.4% decrease
Downloadable audio & ebooks	700	1266	80% increase
Total Circ	88,782	84,587	4.7% decrease

**Stats: People Counter**

People Counter	2010	2011	% Change
Through APR	67,336	57,049	15% decrease

**\*Newer/main entry people counter still appears to be off by at least 25%**

**Stats: Public PCs**

Through APR	2010	2011	% Change
Wireless	n/a*	709	
Public PCs	8381	6711	
Total through APR	8381	7420	11.5% decrease

**\*Wireless stats not gathered until July 2010**

**\*3 pcs down 4-8 weeks affected stats**

**Personnel** – *I never did give anybody hell. I just told the truth and they thought it was hell.*

- PT Library assistant for circulation, Stephanie Vore Apple, has had to reduce her hours dramatically due to contract work in her given field. Together with the open Reference position, staffing has been extremely tight but staff are to be commended for coming together and helping each other out for coverage
- There were over 50 applications for the Reference & Adult Services position. Michelle and at least 2-3 other department heads interviewed 6 candidates. 3 applicants will return for 2<sup>nd</sup> interviews to be held after Michelle returns from vacation. Michelle asked for permission to reimburse travel expenses for one candidate who comes from Long Island. The other two are local.

**Facilities/Collections** – *America was not built on fear. America was built on courage, on imagination and an unbeatable determination to do the job at hand.*

- Joel presented a plan submitted by Jim Wetherbee Plumbing and Heating showing proposed digging sites as a result of the library colonoscopy to determine storm water drainage problems. The cost estimate is for \$3200.
- The work cannot begin until the ground dries out a bit more. The work is estimated to take 4 days.
- Jim Wetherbee will attend the next trustees' meeting to answer questions

**Systems** – *Intense feeling too often obscures the truth.*

- G4 came and installed the new lines for the library internet service. There was some downtime over the weekend.
- Bruce Dickerson, town IT manager, helped get 3 computers which have been down for weeks, up and running again.

**Other** – *There is nothing new in the world except the history you do not know.*

- Friends of the Library meet May 25 at 7:00
- Development Fund meet Tues May 31 at 7:00

**91 Nashua Street** – *The reward of suffering is experience*

- Joel has received one quote from NH Demo for the demolition of the house.
- Guy Scaife, Town Administrator, suggested Aries Engineering in Concord to do a lead and asbestos abatement study which will need to be done before demo can begin
- We need a state seal for the demo that states that it was a clean demo and all hazardous material is removed.
- Leighton White Contracting and Bill Arsenault have been contacted for quotes. Joel will follow up with more calls to get a response from them.
- Will need to decide what to do with the property after the demo and before the renovation begins.

**29 Nashua Street** – *You want a friend in Washington? Get a dog.*

It is still on the market for \$240,000, considerably higher than the appraised value. The trustees will wait to see what happens.

**Meeting adjourned at 7:55.** *When even one American - who has done nothing wrong - is forced by fear to shut his mind and close his mouth - then all Americans are in peril.*

Next meeting is June 21, 2011. Michelle will bring pizza.

*The President is always abused. If he isn't, he isn't doing anything.*