

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: *Habit is necessary; it is the habit of having habits, of turning a trail into a rut that must be incessantly fought against if one is to remain alive.*

Mary Burdett, Chair; Tim Barr, Chris Costantino, Edith March, Kim Paul, Kristie Popp, Mike Tule, Michelle Sampson, Library Director. Joel Trafford, facilities manager

Minutes: *Life is the only real counselor; wisdom unfiltered through personal experience does not become a part of the moral tissue.*

Approved as submitted

Treasurer's Report: *The only way not to think about money is to have a great deal of it.*

Approved as presented

Stats: Circulation

Circ through DEC	2010	2011	% Change
General Circ	265,862	235,635	4.6 % decrease
Downloadable audio & ebooks	2610	3740	43 % increase
Total Circ	265,556	253,084	4.5% decrease

Stats: People Counter

People Counter	2010	2011	% Change
Through DEC	189,835	150,218	20.8 % decrease

Stats: Public PCs

Through DEC	2010	2011	% Change
Wireless	1,214	1,869	
Public PCs	24,638	21,207	
Total through DEC	25,852	23,076	10.5 % decrease

Personnel *There are two ways of spreading light: to be the candle or the mirror that reflects it.*

- Mary made a motion, seconded by Sarah to approve the hiring of Mary Girard and Trina McLenon as the new children's librarians. Both will work 20-25 hours/week @\$15.18/hr (\$16.70/hr on Sundays). Unanimous approval by the trustees. Michelle is looking forward to having full coverage of the children's room on nights and weekends.

Facilities/Collections *Silence may be as variously shaded as speech.*

- The new expansion tank in the boiler was installed
- The remaining 1980's carpet was replaced by Goedecke with the same carpet squares used throughout the first floor.
- The snowblower continues to break down. Joel will exchange it for a new Ariens snowblower at Nashua Power and Equipment.
- Michelle did an email survey of the other local libraries and their people counters. Other libraries are experiencing the same drop in numbers. Continue to watch the counters and evaluate again in 3 months. The total numbers are very useful.

Systems *Life is always a tightrope or a feather bed. Give me the tightrope.*

- New pcs still awaiting installation
- Phone system still not installed but still on the list to be done by the town

- Circ and catalog system were down on the 16th and 17th while bringing the Windham Library on line as part of GMILCS

Of Interest *The air of ideas is the only air worth breathing.*

- Deliberative Session is scheduled for 9 am February 4 in the town hall auditorium
- Michelle is registered for the PLA annual conference in Philadelphia. She has applied for admission to the Leadership preconference sessions.
- Trustee meeting for February 21 will not be changed as a result of Michelle's Rotary trip to Pakistan. She will have the relevant materials prepared before she leaves.

Ongoing Discussions . *True originality consists not in a new manner but in a new vision.*

- Social media policy – tabled until next meeting
- Long Range Plan – Michelle circulated a rough draft of the survey. Some discussion about presenting it at the town meeting vote, deliberative session and on the web through the library's Constant Contact module which will generate some useful reports based on the responses.
- Filing dates for trustees – Jan 25 to Feb 3. Edith and Kristie are not renewing their trustee term
- New street-side banner is hanging in front of the library. Thank you, Sarah.

Meeting *I had the story, bit by bit, from various people, and, as generally happens in such cases, each time it was a different story.*
Adjourned at 8:15. Closed session to discuss the Director evaluation

Next meeting – food at 6:30; meeting at 7:00 – February 21 – Mike will bring pizza