

**The meeting was called to order at 7:00pm at Wadleigh Memorial Library.**

**Present:** *To the uneducated, an A is just three sticks*

Mary Burdett, Chair; Chris Costantino, Deborah Faucher, Jennifer Hansen, Mike Tule, Michelle Sampson, Library Director.

**Minutes:** *My spelling is Wobbly. It's good spelling but it Wobbles, and the letters get in the wrong places.*

Approved as submitted on a motion by Jen and seconded by Deb. Unanimous

**Treasurer's Report:** *Weeds are flowers too, once you get to know them.*

Approved as presented.

**Stats: Circulation**

<b>Circ through JULY</b>	<b>2011</b>	<b>2012</b>	<b>% Change</b>
General Circ	147,256	144,534	1.8 % decrease
Downloadable audiobks	1549	1491	3.7 % decrease
Downloadable ebooks	650	1661	155.5 % increase
<b>Total Circ</b>	<b>149,455</b>	<b>147,686</b>	<b>1.4 % decrease</b>

**Stats: People Counter**

<b>People Counter</b>	<b>2011</b>	<b>2012</b>	<b>% Change</b>
<b>Through JULY</b>	<b>94,919</b>	<b>86,610</b>	<b>8.8 % decrease</b>

**Stats: Public PCs**

<b>Through JULY</b>	<b>2011</b>	<b>2012</b>	<b>% Change</b>
Wireless	1153	1586	37.6 % increase
Public PCs	12,017*	11,781*	2% decrease
<b>Total through JULY</b>	<b>13,170</b>	<b>13,367</b>	<b>1.5 % increase</b>

3pcs down 4-8 wks in 2011; 3pcs down 3-4 wks in 2012

**Personnel:** *Bores can be divided into two classes; those who have their own particular subject, and those who do not need a subject.*

- On a motion by Chris, seconded by Jen, the Trustees voted to amend Joel Trafford's pay rate to \$21.17 – reflecting a 5% increase as stated in the town's Personnel Manual. New rate of pay would be retroactive to August 1, 2012. Unanimous approval of the Trustees.
- Discussion about the Trustees using the Town Employee policy as a guide for Library Staff policy. The trustees will continue to use the Town Employee Policy Manual as long as it doesn't conflict with State Statutes – RSA 202-A. Michelle will continue to involve the Town HR department in staffing -related matters.

**Facilities/Collections:** *Promise me you'll always remember: You're braver than you believe, and stronger than you seem, and smarter than you think.*

- Elevator: phone fixed. Car became stuck a week or so ago when the elevator blew a fuse. Stanley Elevator came out; J. Trafford purchased a new fuse locally and S.E. installed it.
- Painters came and repainted the atrium wall outside of the Children's Room as well as the area over by the Big Window. Looks much cleaner and brighter!

- Children's room:
  - Lighting project: completed on schedule although more lights will be added for stack areas along the walls.
  - New furniture has been selected. The final quote is for \$36,093.26. On a motion by Mike, seconded by Mary, Michelle will spend up to \$36,093.26 from the Trustees Account to purchase new furniture for the children's room.
- Photocopier: a new/refurbished photocopier has been installed, but the new coin op is not communicating with it so there continues to be just one functioning public copier. As of August 20, Conway was trying to find a different model coin op.

**Systems** *Did you ever stop to think, and forget to start again?*

- Town IT Director (Bruce Dickerson) added RAM memory to Reference Desk pc and 1 staff pc to speed them up and is finalizing the lockdown of the public pcs so they can be put into service. He has also asked Microtime to reset the routers back to their original configuration until he's able to locate another vendor with Cisco expertise to help install the new phone system.
- 2 public PCs continue to be down: 1 in Teen Area; 1 in Reference (down approx. 3 months). The trustees requested that Michelle work with BDickerson to find another service person for a short term solution to this lingering problem. BDickerson is very busy; yet the library needs to get these computers up and running.

**Of Interest:** *You can't stay in your corner of the forest waiting for others to come to you. You have to go to them sometimes.*

- Staff meeting held August 7. There was a rep from the Local Government Center Member Assistance Program to meet with the staff, as a result of an incident which occurred in the library and still under police investigation.
- Friends of the Library to meet August 22

**Ongoing Discussions:** *The third-rate mind is only happy when it is thinking with the majority. The second-rate mind is only happy when it is thinking with the minority. The first-rate mind is only happy when it is thinking.*

- Fountain conservation project: J. Trafford and Michelle met with Maggie Stier, the Field Service Rep from the NH Preservation Alliance. A professional assessment of the fountain needs to be made before any grant applications can be prepared. The Preservation Alliance has grants for these as they're expensive. There isn't enough time left to meet the requirements for the 2012 LCHIP grant round. Michelle will get the prep work done for the next LCHIP grant round or any other grant opportunities.
- 2013 Budget – Trustees took a first look at the proposed 2013 budget.
- Red Sox Raffle tickets – the library raised about \$3200 from the raffle. The Trustees are very grateful to the donor for such a fun fundraiser to add much needed dollars into the building fund.
- Bill Parker, Community Development Director, has formed a new Facilities Committee to assist the WML renovation/expansion project at the request of the Board of Selectmen. Once the FC is appointed, they will begin meeting. It would be best if at least one trustee attended each meeting.
- A motion by Chris, seconded by Mary, to move into Non-Public Session according to RSA 91-A:3, II(c) was approved unanimously by the Trustees. The trustees voted to seal the minutes of the Non-Public Session on a motion by Deb, seconded by Jen with the unanimous approval of the board.

**Meeting Adjourned at 8:30** *Almost anyone can be an author; the business is to collect money and fame from this state of being.*

**Next meeting:** September 18, 2012 - food at 6:30; meeting at 7:00 . Sarah has pizza detail.