

WADLEIGH MEMORIAL LIBRARY

TRUSTEES MEETING

SEPTEMBER 18, 2012

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: Mary Burdett, Deborah Faucher, Jennifer Hansen, Kim Paul, Sarah Sandhage, Mike Tule, Michelle Sampson, Library Director; Joel Trafford, Facilities Manager; and Tim Finan, Board of Selectmen

The amended minutes for the August 2012 meeting were approved on a motion by Sarah, seconded by Kim, all in favor.

Treasurer's Report reviewed and accepted

Director's Report

Stats: Circulation

Circ through AUG	2011	2012	% Change
General Circ	171,111	166,419	2.7 % decrease
Downloadable audiobks	1804	1673	7.3 % decrease
Downloadable ebooks	717	1954	172.5 % increase
Total Circ	173,632	170,046	2.1 % decrease

Stats: People

Counter

People Counter	2011	2012	% Change
Through AUG	108,301	98,870	8.7 % decrease

Stats: Public PCs

Through AUG	2011	2012	% Change
Wireless	1328	1923	45 % increase
Public PCs	13,941	13,334*	4.4% decrease
Total through AUG	15,269	15,257	0.1% decrease

*3pcs down 2 months in 2011; 2pcs down 4 months in 2012

Personnel

- Staff meeting tentatively scheduled for October 11th
- In memory of Jared Davison, a former Library Page, his family asked that donations be made to the library. Discussion regarding a purchase in Jared's memory with the gift monies and also a possible

gift in his name from the library trustees as well. Michelle to meet with Mrs. Davison regarding memorial gifts. Discussion of ideas tabled for now.

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Facilities/Collections

- Fountain conservation project: J. Trafford visited Gate City Monument in Nashua and has contacted Rika Smith McNally, a professional conservator recommended by Maggie Stier for a quote on the conservation assessment. An assessment will cost \$1200. Motion made by Sarah, seconded by Kim, all in favor, to hire Ms. McNally to assess the sculpture.
- Flag pole needs replacement and a new concrete footing. Joel is waiting on 2 quotes from area businesses. In the meantime, Tim Finan will contact the local Boy Scouts for a list of Eagle Scouts needing projects as this may be the perfect one for someone to undertake.
- Far parking lot light-fixture is bad and Joel wants approval to replace it with LEDs to see if they cast enough light. The new fixture is estimated to cost approx. \$300. He has recently replaced one of the exterior fixtures over the entrance via parking lot with an LED. The old fixture used 175 watts and the new LED fixture uses 27 watts!
- Joel is checking with DPW again to see if they can widen and resurface the sidewalk leading from the parking lot down toward the entrance door before cold weather sets in.

Systems

- Phone system upgrade: Town IT Director (Bruce Dickerson) has been in touch with the company that the Town of Bedford uses (Mainstay Technologies). They want a service agreement to be put in place with the Wadleigh instead of coming in for just one project. He's now talking to GovConnection and their Cisco rep to find out what support is currently in place for our Cisco router (to be used for the phone system). Then we can get a CISCO engineer to come in and program it correctly for us.
- New PC's are ready to be placed into use this Wednesday or Thursday in the Teen and Reference areas. A test run is planned to identify problems or complaints about how they're set up and make any appropriate changes. After "test run" week, the test systems will be "Ghost Copied" onto the remaining PC's to update all to Windows 7. B. Dickerson has been working with a new tech from Microtime and getting him up to speed on the library's setup. There are still 2 public pcs down: 1 in Teen Area; 1 in Reference.

Programs

Check the calendar for last minute changes or additions. A sample of what's coming:

- **Children's:** Weekly storytimes and lapsits; Mad Science-Bubbleology (Sept 21).
- **YA:** Pizza & Pages Book Club reads *Wonder* by R.J. Palacio. (Sept 20); Blackout Poetry (Sept 25); Dr. Who Fan Club (Oct 2); Chicks with Sticks Book Club reads *Secrets of Truth and Beauty* by Megan Frazer (Oct 4); Anime Club (Oct 9); Wii Wednesday (Oct 10); Socktoberfest (Oct 11).
- **Adult:** Knit 1, Crochet 2 meets 1st & 3rd Mondays of each month; Peace Treaty of Portsmouth: A Spiritual Perspective-documentary and discussion with local filmmaker (Sept 20 for International Peace Day); "The Mystery and Detective Story in American Literature" (A "Big Read" program) (Oct 2).

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Other

- NHSL has dropped Newsbank- a database it used to provide to all libraries. Newsbank provides full text access to the Union Leader & Nashua Telegraph. It won't affect WML due to our own subscription to Newsbank that we'll now adjust to include those titles but it's a huge loss for all of the other public and school libraries that may not have their own subscription or be able to afford to pick it up.
- Friends of the Library to meet Sept. 26th.

New Business

- Memorial for Jared Davison discussed previously (see Personnel)
- Discussion regarding personnel administrative issues
- Facilities Committee Meeting for the library expansion project to be held tomorrow night, Sept. 19th at 6:30pm in the Police Station meeting room.

Meeting adjourned at 8:18 pm.

Next meeting is October 16, 2012. Sarah to supply pizza at 6:30pm, meeting at 7pm.

Minutes provided by Sarah Sandhage

