

**WADLEIGH MEMORIAL LIBRARY
TRUSTEE MEETING MINUTES
AUGUST 19, 2014**

Present: Chris Constantino, Deb Faucher, Mike Tule, Wayne Hardy, Kim Paul, Sarah Sandhage and Michelle Sampson

Kim called the meeting to order at 7:00 p.m.

We started the meeting with a telephone conference with Ron Lamarre, our architect working on the library expansion plan. We discussed community presence at upcoming events like football games, the Pumpkin Festival, MCAA fields, Holly Berry Fair in December and school open houses; making a video presentation highlighting library deficiencies; library weekend information sessions; printing pamphlets; a permanent display depicting the expansion plan to be placed in a high traffic area of the library and the possibility of making a 3D model of the plan with the new printer.

Various board members to contact the different Milford schools for permission to display expansion plans at all open houses this fall. Sarah contacting Athletic Director at the high school to get permission for display and information table at home football games.

Chris moved to approve the minutes from the July meeting. Sarah made the second motion. All voted in favor.

Deb presented her Treasurer's Report, which included approval of library gifts on a motion by Sarah, seconded by Deb, all voted in favor.

Michelle presented her Director's Report (see below):

**DIRECTOR'S REPORT
FOR TRUSTEE'S MEETING:
August 19th, 2014**

Stats: Circulation

Circ through JULY	2013	2014	% Change
General Circ	141,879	136,312	3.9 % decrease
Downloadable audiobooks	1475	1864	26.4 % increase
Downloadable ebooks	2700	3682	36.4 % increase
Total Circ	146,054	141,858	2.9% decrease

Stats: People Counter

People Counter	2013	2014	% Change
Through JULY	83,970	74,784	11 % decrease

Stats: Public PCs

Through JULY	2013	2014	% Change
Wireless			
Public PCs	9898	8596	13.2 % decrease
Total through JULY	9898	8596	13.2 % decrease

Personnel

- Staff meetings on hiatus through August.
- Mary Ann Shea completed Primex's Supervisor's Academy in Concord (July 22-25).
- NHLA-READS: "Reference & Relevance in the 21st Century" – Sept 19 in Hooksett. S. Amann and K. Gabert to attend.
- NELA Conference: Oct 19-21. Nelib.org/nela2014 –K. Gabert & D. LeBlanc to attend for one day.

Facilities

- Received invoice for compressor (\$12k). One year warranty. Still no word on when Carrier rep will be doing a site visit to evaluate chiller.
- Building project: dates for info sessions/open houses.

Systems:

- Re wireless upgrade: Town IT Director Bruce Dickerson is researching the Euclid device and will have an answer later this week.
- Server migration: Pushed out to the beginning of September due to summer programs and vacations.

Programs & Services:

- **Teen Tech Squad:** Wednesdays, 3-5pm. Bring in your gadgets & gizmos and we'll help you figure it out!
- **Children's:** Regular storytimes for all age groups resume the week of September 8th. Back to School Extravaganza (Aug 20); PAWS to Read (Sept 13); Grades 2& 3 Book Group (Sept 15)
- **YA:** Pizza & Pages Book Club reads Anderson's *Feed* (Aug 21); Doctor Who Fan Club (Sept 2); TAG-Teen Advisory Group (Sept 4); Anime Club (Sept 9); Teen Gaming/Wii Wednesday (Sept 10).
- **Adult:** Knit 1, Crochet 2 meets alternate Mondays of each month; Spanish Conversation Group meets each Tuesday; Intro to Social Networking meets each Wednesday; Evening Book Group reads Stein's *Art of Racing in the Rain* (Aug 26); Morning Book Group reads Brooks' *March* (Sept 11); Heroin High: Drug use & abuse in our community (Sept. 30).
- Coming Sept. 24: partnership with the Amato Center to present Lawrence Lessig, "rock star law professor" from Harvard...TED talk(er)...and founder of NH Rebellion (www.nhrebellion.org), a nonpartisan movement (think Granny D on steroids) to make the corrupting influence of big money in politics the central issue in the 2016 presidential primaries. Prof. Lessig's visit will be a longer version of his TED talk on the latter.
- 3D printer. HUGE draw for patrons!

Other

- Update on 501c3 status re Development Fund & Friends.
- Friends of the Library meeting Wednesday, August 27.
- 2015 Budget; adjustments.
- 3D printer policy.

2015 Budget reviewed and discussed.

New 3D Printer policy reviewed and approved on a motion by Kim, seconded by Mike, all in favor.

8:10pm The meeting went into closed session (per RSA 91-A:3,IIa) to discuss personnel wage adjustments on a motion by Kim, seconded by Chris, all in favor.

8:25pm Out of closed session, on a motion by Kim, seconded by Chris, all in favor. While in closed session, the group voted to adjust the wages of two staff members, effective immediately: motion made by Sarah, seconded by Chris, all in favor.

The meeting was adjourned at 8:35 p.m.

Our next meeting will take place on September 16, 2014 at 7:00 p.m. Michelle to bring pizza for 6:30.

Respectfully submitted,
Sarah Sandhage