

**Wadleigh Memorial Library
Trustee Minutes
November 18, 2014**

Present: Chris Constantino, Deb Faucher, Sarah Sandhage, Jen Hansen, Kim Paul, Michelle Sampson, Mike Tule, Wayne Hardy

The meeting was called to order by Kim at 7:00 p.m.

Ron Lamarre, architect, was present at our meeting to give us an update on the status of the building project. We talked as a group about some changes to the design of the building. We also talked about the wording of the warrant article. Michelle handed out copies of the 1985 library addition warrant article and the recent one for the ambulance project. Ron also offered to send over some examples of other libraries' warrant articles.

Sarah made first motion to accept the amended minutes from the October meeting. Kim made second motion and all voted in favor.

Deb presented her report. There was one gift to be approved - \$23.00 from the Garden Club. Jen made first motion to accept the gift. Sarah made second motion and all voted in favor.

Michelle presented her Director's Report (see below):

DIRECTOR'S REPORT
FOR TRUSTEE'S MEETING:
NOVEMBER 18th, 2014

Stats: Circulation

Circ through OCT	2013	2014	% Change
General Circ	201,020	193,086	3.9 % decrease
Downloadable audiobooks	2108	2837	35 % increase
Downloadable ebooks	4129	5354	30 % increase
Total Circ	207,257	201,277	2.9 % decrease

Stats: People Counter

People Counter	2013	2014	% Change
Through OCT	117,619	107,745	8.4 % decrease

Stats: Public PCs

Through OCT	2013	2014	% Change
Wireless			
Public PCs	13,987	13,005	7 % decrease
Total through OCT	13,987	13,005	7 % decrease

Personnel

- Next staff meeting: December 11th.
- Miss Letty is taking a month-long online class: “Multicultural Children’s Literature.”
- Tech Services.

Facilities

- Need to approve 2015 calendar.
- Annex update: MIT has relocated to Town Hall. Building has yet to be winterized.
- Building project:
 - Next scheduled Open House. Town Deliberative Session will be either Sat., Jan 31 or Feb 7 (hasn’t been scheduled yet). Town vote is March 10. Should we have one **before** the Deliberative Session? Sunday, January 11th or 25th?
 - PSA for public access channel: no response yet as to ETA.
 - Presentation for Friends of the Library on Oct 22 went well.
 - Suggestion of selling bricks that could be integrated into the building construction—may help create ‘ownership’ of the future building
 - It was noted that next year the high school will have a pilot project: approx. 200 Chromebooks given to students and while the roll out of the actual project has yet to be approved, the thought is that the devices will have to be used in school and cannot be taken home. Students needing to complete assignments will need to have internet/computer access at home which has the potential to spike demand for our computers and/or wifi access—especially if the pilot project is a success and becomes standard practice.

Systems:

(Report from town IT Director, Bruce Dickerson): No report.

Programs & Services:

- **Services:**
 - **Teen Tech Squad:** MONDAYS, 3-5pm. Bring in your gadgets and we’ll help you figure it out!
- **Programs:**
 - **Children’s:** Regular storytimes for all age groups. LEGO Party (Nov 20); Thanksgiving Craft Day (Nov 22); Christmas Craft Day (Dec 6); Grades 2& 3 Book

Group reads McDonald's *Stink: The Incredible Shrinking Kid* (Dec 8); Wadleigh Writer Wednesdays (Dec 10); Mad Science (Dec 12); PAWS to Read (Dec 13); Grades 4 & 5 Book Group (Dec 15).

- **YA:** Pizza & Pages Book Club reads Philbrick's *Freak the Mighty* (Nov 20); Doctor Who Fan Club (Dec 2); Teen Advisory Group (Dec 4); Teen Craft (Dec 5, 11 & 16); Anime Club (Dec 9); Teen Gaming/Wii Wednesday (Dec 10); Hour of Code (Dec 14).
- **Adult:** Knit 1, Crochet 2 meets alternate Mondays of each month; Spanish Conversation Group meets each Tuesday; and Intro to Social Networking meets each Wednesday. Evening Book Group reads Shapiro's *Art Forger* (Nov 25); Celebrate NH Writers' Week – Panel (Dec 4); Hour of Code (Dec 14); **NEW** - History Book Club (Dec 17).
- Applied for grant to obtain one or two "Cube2" 3D printers to expand outreach to younger patrons, community groups.

Other

- Cardholders.
- 2015 Budget process: status quo/no developments.
- Update on 501c3 status re Friends: still outstanding. Waiting on the State of NH.
- **DATES TO REMEMBER:**
 - **WED., NOVEMBER 19 @ 6:30PM: Present to the Budget Advisory Committee, BOS Room.**
 - **TUE., JANUARY 6 @ 6:30PM: Present to Planning Board, BOS Room.**
- Development Fund: Meeting Tuesday, November 25th @ 7pm in the AV Room.
- Friends of the Library silent auction – 4th annual Wreaths Around the Wadleigh. Drop off donated wreaths between Nov 22-29. Wreaths on display through Dec 6. Highest bidders notified on Dec 7. See posters/online for more details.

Michelle informed us that a part-time staffer has announced her retirement.

We discussed the 2015 calendar. We voted to be closed during Pumpkin Festival weekend (Jen made first motion. Kim made second motion. All voted in favor.)

We talked about having another Open House before the Deliberative Session and decided to do this on January 25th from 3:00-5:00.

The meeting was closed at 8:40 p.m. by Kim. Our next meeting will take place on December 16, 2014 at 7:00 p.m.

Respectfully submitted,

Jennifer Hansen
Secretary