

Wadleigh Memorial Library Trustees Meeting September 15, 2015

The meeting was called to order at 7:04pm at the Wadleigh Memorial Library.

Present: Jen Hansen, Deb Faucher, Co-Chairs; Kim Paul, Mike Tule, Wayne Hardy, Sarah Sandhage, Michelle Sampson, Director. Chris Costantino excused.

August Meeting Minutes: Approved unanimously on a motion by Sarah, seconded by Deb.

Treasurer's Report: Reviewed and approved.

Director's Report:

Stats: Circulation

Circ through AUG	2014	2015	% Change
General Circ	155,441	150,002	3.5% decrease
Downloadable audiobooks	2180	3216	47.5 % increase
Downloadable ebooks	4209	4692	11.5 % increase
Downloadable magazines		251	
Total Circ	161,830	158,161	2.3 % decrease

Stats: People Counter

People Counter	2014	2015	% Change
Through AUG	85,141	82,457	3.2% decrease

Stats: Public PCs

Through AUG	2014	2015	% Change
Wireless logins		7689	
Public PC logins	9952	9408	5.5 % decrease

Personnel

- Met with library dept. heads on Thur., Sept 3 to continue evaluating and updating our Strategic Plan.
- Nominated K. Gabert and Miss Letty for Primex's Supervisor's Academy. Notification not until mid-Oct.
- Upcoming: NELA Conference: Oct 25-27 (Sun-Mon) in Manchester. Theme: "Back to the Future."
 - Some staff and Trustees attending
- Staff meeting scheduled for Thur., Oct 1.
- PLA National Conference (Denver, CO): Tue., April 5 – Sat., April 9, 2016. Early Bird registration begins today (savings of \$50-\$100). <http://www.placonference.org>

Facilities

- Building Project
 - Magnets: Michelle to order 250 more
 - Marketing opportunities: Michelle to check with Joel re. lawn thermometer for fundraising goal; discussion regarding when to start easel presentations in library again

- 29 & 39 Nashua Street properties: Two possible renters' information being evaluated, one possible Nov. 1st move-in
- Sept 1 assault in parking lot. No Trespass Order issued for patron without incident.

Systems

- Laptop replacement: 3 tablets received; awaiting licenses. 2 laptops received; software being installed.
- 2 staff pcs have been replaced. 4 public pcs have yet to be replaced but equipment has been received.
- Still waiting to migrate Envisionware over to the new server; hopefully by end of September.

Programs & Services

- **Makerspace programs:** Ozobots, Snap-Circuits and 3-Doodlers have been ordered (WMLDF Makerspace \$).
- **Children's:** Regularly scheduled story times. Lego Party (Sept 17); Paperpalooza Makerspace (Sept 25); Grades 4 & 5 Book Group (Sept 28); Art Afternoon (Oct 9); Grades 2 & 3 Book Group (Oct 12); Wadleigh Writer Wednesday (Oct 14); PAWS to Read (Oct 17).
- **YA:** Wii Tournament (Sept 17); Zen Coloring (Sept 22); Pizza & Pages Book Club reads Falkner's *Brain Jack*; Teen Advisory Group (Oct 1); Doctor Who Fan Club (Oct 6); Anime Club (Oct 13).
- **Adult:** Knit 1, Crochet 2 meets alternate Mondays of each month; Spanish Conversation Group meets each Tuesday; and Intro to Social Networking meets each Wednesday. Evening Book Group reads Wood's *When We Were the Kennedys* (Sept 22); Jigsaw Puzzle Exchange (Sept 24); Salem, 1692: Season of the Witch (Sept 29 – Town Hall Banq. Rm); Morning Book Group reads Haig's *The Humans* (Oct 8); Acoustic Cafe season opener Brendan Taaffe with special guest Mark Roberts (Oct 17); History Book Club reads Tuchman's *Guns of August* (Oct 21).

Other

- Discussion regarding Tor browsers and privacy.
- Friends of the Library to meet Wed., September 23 @ 7pm.
- Save the Date: Saturday, November 14. BAC budget presentations for all depts. Town Hall Auditorium. Department times yet to be scheduled.
- Travel plans: Michelle to be in PA for an upcoming weekend, and MI in October for a long weekend.

Public Relations

- Discussion about a booth on the Oval at Pumpkin Festival 2015. Magnets will be sold, easels and brochures on display; Michelle to check with Wendy Hunt regarding BYO tent or not.
- Discussion regarding Chris and Sarah's experience with the building project promotion at the Dump on Sept. 12th. Mostly positive feedback, \$ raised selling magnets and through donation.
- Next "Dump Day" is October 24th, discussion of who might be available to help that day.

Meeting adjourned at 7:58pm

Next meeting – October 20, 2015 with pizza at 6:30. Meeting at 7:00pm.

Respectfully submitted,
Sarah Sandhage