

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present. *No, you never get any fun out of the things you haven't done*

Deb Faucher, Jen Hansen, Co-Chairs; Chris Costantino, Kim Paul, Mike Tule, Wayne Hardy. Sarah Sandhage, excused. Michelle Sampson, Director. Kathy Bauer, BOS representative

Minutes: *Parents were invented to make children happy by giving them something to ignore*

The September meeting minutes were approved unanimously on a motion by Kim, seconded by Deb. The October 20, 2015 meeting was cancelled so that Trustees could attend a Planning Board meeting regarding the Capital Improvement Plan.

Treasurer's Report: *Candy is dandy but liquor is quicker*

Approved as presented. Gifts were accepted unanimously on a motion by Wayne and seconded by Chris.

Stats: Circulation

Circ through SEPT	2014	2015	% Change
General Circ	173,806	166,836	4.0% decrease
Downloadable audiobooks	2497	3679	47.3 % increase
Downloadable ebooks	4760	5288	11.1 % increase
Downloadable magazines		309	
Total Circ	181,063	176,112	2.7 % decrease

Circ through OCT	2014	2015	% Change
General Circ	193,086	184,008	4.7 % decrease
Downloadable audiobooks	2837	4108	44.8 % increase
Downloadable ebooks	5354	5791	8.2 % increase
Downloadable magazines		345	
Total Circ	201,277	194,252	3.5 % decrease

Stats: People Counter

People Counter	2014	2015	% Change
Through SEPT	95,800	93,017	2.9% decrease

People Counter	2014	2015	% Change
Through OCT	107,745	103,363	4 % decrease

Stats: Public PCs

Through SEPT	2014	2015	% Change
Wireless logins		8676	
Public PC logins	11,471	10,625	7.4 % decrease

Through OCT	2014	2015	% Change
Wireless logins		11,707	
Public PC logins	13,005	11,707	10 % decrease

Personnel *Life begins at the end of your comfort zone*

- Amending all job descriptions per HR Dept. All must be approved by Trustees. Due by Dec 15. The trustees unanimously approved the motion by Jen seconded by Chris to accept the updated job descriptions for Reference and Adult Services Librarian, Young Adult & Reference Services Librarian, Head of Circulation, Children's Librarian, and Assistant Children's Librarian, as presented by Michelle.
- Amended Dec closing dates (Dec 24 – following Town Hall & closing at noon / Closed Sat., Dec 26).
- L. Goerner accepted into Primex Supervisor's Academy (free; Dec 1-4).
- M. Sampson took hour long webinar "Crafting Meeting Room Policies that Keep You In Charge and Out of Court" and day-long management workshop at Primex (both free) & online class "Using Infographics for Big Impact (Dec 1-14; prev. cancelled, rescheduled).
- PLA National Conference (Denver, CO): Tue., April 5 – Sat., April 9, 2016. Early Bird registration ends 1/22/16. <http://www.placonference.org> Held every other year. Last attended in 2012.
- Staff meeting scheduled Thursday, November 19th.
- Staff holiday appreciation –

Facilities *I do not like the news, because there has never been an era when so many things were going so right for so many of the wrong persons.*

- Three trees bordering adjacent property were removed on Nov 6.
- HVAC programmable timer w/battery backup had to be replaced (\$900).
- 29 & 39 Nashua Street properties: update
 - Tenant moved in to 29 Nashua on 10/15.
 - 39 Nashua/Annex: auto-feeder for boiler – J. Trafford rewrapping

Systems *Middle age is when you've met so many people that every new person you meet reminds you of someone else*

- LCD projector kaput – Friends of the Library facilitated a donation from Staples for a new one!
- Laptop replacement: 3 tablets received; awaiting software installation. 2 laptops received; software installed on 1.
- 2 staff pcs have been replaced. 1 public pc has been replaced - 3 other public pcs have yet to be ghosted.
- Still waiting to migrate Envisionware over to the new server; 2 upgrades to the old server were necessary before migration can occur (hopefully by end of November). Touchscreen now works on the print-release station.

Programs: *One man's remorse is another man's reminiscence*

- Online patron self-registration went live mid-September; enables patrons to use the library's online resources for 30 days until they are able to come into the library in person to show ID and other necessary information. Online resources include the ability to place holds, access to databases, and downloading 3M ebooks. More info: www.wadleighlibrary.org/services/how-to-get-a-library-card
- **Children's:** Regularly scheduled story times. Lego Party (Nov 19); Makerspace - Snapcircuits (Nov 20); Thanksgiving Craft Day (Nov 21); Art Afternoon (Dec 4); Holiday Craft Day (Dec 5); Grades 2 & 3 Book Group (Dec 7); Wadleigh Writer Wednesday (Dec 9); PAWS to Read (Dec 12).
- **YA:** Teen Craft –Pizza & Pages Book Club (Nov 19); Teen Makerspace: Coding and Circuits (Nov 24); Doctor Who Fan Club (Dec 1); Anime Club (Dec 8); Teen Gift Making: Crayon Swirl Ornaments (Dec 10).
- **Adult:** Knit 1, Crochet 2 meets alternate Mondays of each month; Spanish Conversation Group meets each Tuesday; and Intro to Social Networking meets each Wednesday. History Book Club reads O'Toole's *Five of Hearts – an intimate portrait of Henry Adams and his friends, 1880-1918* (Nov 18); Acoustic Café: Blue Sky Boys (Nov 21); Evening Book Group reads White's *If Looks Could Kill* (Nov 24); The Yoga of Food - local author (Dec 10); Morning Book Group reads Rolvaag's *Giants in the Earth* (Dec 10).

Other *To keep your marriage brimming, With love in the loving cup, Whenever you're wrong, admit it; Whenever you're right, shut up*

- Friends of the Library to meet Wed., November 18 @ 7pm.

Wadleigh Memorial Library Trustee Meeting
November 17, 2015

- Friends of the Library 5th annual Wreaths Around the Wadleigh – silent auction. Drop off donated wreaths between Nov 28 - Dec 2. Wreaths on display through Dec 13. Highest bidders notified beginning at 3pm on Dec 13. See posters/online for more details.
- Wed., Dec 16th from 12-2PM: Holiday– Employee/Volunteer Appreciation Luncheon – Town Hall.
RSVP by Dec 9.
- BAC budget presentation held on Nov 14. Regular operating budgets only (warrant articles to be discussed at a later date TBD).
- Southern NH Expo: success

Discussions *Some pains are mental, and some pains are physical, but the one that's both is dental*

- Building Project.
 - Michelle is concerned that we may have to go for a petition warrant article to get the building project on the ballot
 - Jen and Deb met with Mark Bender, TA, to discuss his support for the library project. They did not feel that Mark is supportive and nothing he said in the meeting made them change their minds. Kathy Bauer said that all departments are to be treated equally.
 - Michelle will recontact Matt Lydon, BAC chair, to set an appointment to present our building project to the Budget Advisory Committee.
- Neither Wayne nor Chris is running for their trustee position. Michelle has a list of individuals who will be invited to run for trustee in March. It might be a good idea to have an informational session for these folks.
- **Meeting adjourned at 9:00pm** *A door is what a dog is perpetually on the wrong side of*

Next meeting – December 15 with pizza at 6:30. Meeting at 7:00pm. Sarah has pizza, I think.

Minutes prepared by Chris Costantino with assistance from Ogden Nash