

**The meeting was called to order at 7:00pm at Wadleigh Memorial Library.**

**Present.** *We make a living by what we get, but we make a life by what we give. W Churchill*

Deb Faucher and Jen Hansen, Co-Chairs; Chris Costantino, David Rysdam, Judy Gross, Kim Paul, Mike Tule, Sarah Sandhage. Michelle Sampson, Director.

**Minutes:** *The best way to find yourself is to lose yourself in the service of others. M Gandhi*

The February meeting minutes were approved unanimously on a motion by Kim, seconded by Sarah

**Treasurer's Report:** *In every community there is work to be done. In every nation, there are wounds to heal. In every heart there is the power to do it. M Williamson*

- Accepted as presented.
- Gifts were accepted unanimously on a motion by Deb, seconded by Sarah.

**Stats: Circulation**

<b>Circ through FEB</b>	<b>2015*</b>	<b>2016</b>	<b>% Change</b>
General Circ	34,716	31,651	8.8 % decrease
Downloadable audiobooks	650	892	37 % increase
Downloadable ebooks	1,155	1,149	0.5 % decrease
Downloadable magazines	<b>N/A</b>	130	
<b>Total Circ</b>	<b>36,521</b>	<b>33,822</b>	<b>7.4 % decrease*</b>

**\*2015 checkout figures have been amended to reflect an inaccuracy detected**

**Stats: People Counter**

<b>People Counter</b>	<b>2015</b>	<b>2016</b>	<b>% Change</b>
<b>Through FEB</b>	<b>18,358</b>	<b>20,120</b>	<b>9.6 % increase</b>

**Stats: Public PCs**

<b>Through FEB</b>	<b>2015</b>	<b>2016</b>	<b>% Change</b>
Wireless logins	1924	1818	<b>5.5 % decrease</b>
Public PC logins	2078	1743	<b>16 % decrease</b>
<b>Total</b>	<b>4002</b>	<b>3561</b>	<b>11 % decrease</b>

**Personnel:** *Volunteers are not paid- not because they are worthless, but because they are priceless*

- Performance appraisal deadline: March 18. Staff sickness has complicated getting this job done as quickly as hoped.
- Staff meeting held March 10, 2016; GMILCS presentation on LEAP (web based circ module soon to replace remote desktop access of Polaris).
- Miss Letty leading a panel & presenting program on early literacy @ CHILIS Conference – March 17.
- Ref. & Adult Services Librarian Kim Gabert accepted for Primex's Supervisor's Academy – March 22-24.
- MS registered for PLA conference (April 6-9).

**Facilities:** *Service is the rent we pay for being. It is the very purpose of life, and not something you do in your spare time.*

- Rental properties
  - Squirrels and associated troubles in Annex; tree work to eliminate points of entry. The fire department and their ladder truck helped Joel Trafford, facility manager, access the high spots.
- 2<sup>nd</sup> floor bathroom remains out of commission indefinitely. Original 1950 plumbing and fixtures - can no longer handle the volume of use; (never meant to be a public restroom).
- Building Project
  - Pre-election marketing included order of 50 additional yard signs; presentations to Rotary and seniors group at Mill building; social media ad which ran on Facebook/Instagram

**Systems:** *Work for a cause, not for applause. Live life to express, not to impress*

- We've had intermittent problems for the past year with our Comcast connection, but they're only getting worse. Staff is working with town IT Director to determine the most cost effective way to boost our bandwidth. Our data costs will now be approximately \$1300/year. We're going to evaluate performance once it's "live" and then determine if we need to begin replacing access points.
- Tesla virus hit us via 2 shared folders on the public network. Town IT Director working with staff to ensure public network is completely separate from staff network to avoid any future potential problems.
- Laptop replacement (2 laptops, 3 notebooks): have been cataloged and now available for in-house checkouts.

**Programs & Services:** *I alone cannot change the world, but I can cast a stone across the waters to create many ripples. Mother Theresa*

- **Children's:** See calendar for regularly scheduled story times. Lego Party (Mar 17); Grades 4 & 5 Book Group (Mar 21); partnering with MFD for Car Seat Safety (Mar 23); Makerspace-TinkerTray Afternoon (Mar 25); Art Afternoon (Apr 1); Grades 2 & 3 Book Club (Apr 4); PAWS to Read (Apr 9); Wadleigh Writer Wednesday (Apr 13); Yoga Time (Apr 19).
- **YA:** High School Banned Book Club to read Green's *Looking for Alaska* (Mar 17); World War Pun (Mar 22); Award Winners' Middle School Book Club reads Black's *Doll Bones* (Apr 7); Doctor Who & Anime Fan Club (Apr 12); Wii Tournament Thursday (Apr 14).
- **Adult:** Knit 1, Crochet 2 meets alternate Mondays of each month; Spanish Conversation Group meets each Tuesday. *Partnering with Historical Society: Duty, Honor, Courage and Sacrifice, Milford's response to the approaching crisis and the conflict of the Civil War* – presentation by area resident David Nelson (Mar 16 @ Town Hall); Acoustic Café: Kukuleles and Milford Rakes (Mar 19); Teen Tech Squad Office Hours (Mar 21, 28 and starting Sundays on Apr 3, 10); Evening Book Group reads DeFede's *The Day the World Came to Town: 9/11 in Gander, Newfoundland* (Mar 22); Retirement Planning Workshop (Mar 23, 29); Solar How-To workshop by HAREI (Mar 30); Shakespeare workshop (Apr 13); Morning Book Group reads King's *Euphoria* (Apr 14).
- **AARP Tax Assistance:** Tuesdays 9:30AM-2PM & Thursdays 3:30-6:30PM (Feb 2 – Apr 14).

**Other:** *Only a life lived in the service to others is worth living. A Einstein*

- Scrabble Scramble: Sunday, March 20; Library team to participate; benefits literacy projects in town.
- WML Development Fund to meet Tuesday, March 22 @ 7PM.
- Friends of the Library to meet Wed., March 23 @ 7PM.
- State/Federal Public Library Annual Report Survey due March 25.
- Our stats didn't make it into the Town Report, but Michelle has posted them on the library website.

**Discussions:** *Unless someone like you cares a whole awful lot, nothing is going to get better. It's not. Dr Seuss*

1. New Trustees: Welcome to David Rysdam and Judy Gross, who have been elected for 3 year terms. Michelle will send a memo to the BOS to recommend that Chris be appointed to serve a one year term as alternate.

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2. Officers: With gratitude, the trustees approved the nomination of Deb and Jen to continue as co-chairs. Kim will resume the responsibilities of the Treasurer and Chris will continue as secretary.
3. Building project 2016:
  - a. Michelle will ask Joel to make a list of repairs that must be made to protect the existing building. At the next meeting, Joel will present a list of projects which have been deferred and what needs to be done within the next 5 years. Once the projects are prioritized, he will get bids for the work.
  - b. Jen asked that each of us talk to folks who voted for or against the library:
    - Libraries are named after people, so therefore, people should pay for it.
    - Even if the library had been less expensive, folks wouldn't have voted for it
    - It was just too expensive
    - Didn't like the location or presence along the streetscape
    - Relook at the design for a smaller footprint and push it a bit further back from the street
4. On a motion by Mike seconded by David, the trustees unanimously approved going into non-public session to discuss personnel issues.
5. On a motion by Jen seconded by Sarah, the trustees unanimously approved keeping the non-public meeting sealed.

**Meeting adjourned at 8:40 pm** *I don't know what your destiny will be, but one thing I know: the only ones among you who will be really happy are those who will have sought and found how to serve. A Schweitzer*

**Next meeting – April 19, 2016. Mike brings pizza for 6:30; Meeting at 7:00pm.**

*We are here on earth to do good to others. What the others are here for, I don't know. WH Auden*

Minutes prepared by Chris Costantino with assistance from wise ones