

The meeting was called to order at 7:00pm at the Wadleigh Memorial Library.

Present: *Do not take life too seriously. You will never get out of it alive*

Read more at: https://www.brainyquote.com/quotes/topics/topic_funny.html

Jen Hansen, Deb Faucher, Co-Chairs; David Rysdam, Judy Gross, Sarah Sandhage. Kim Paul. Excused: Mike Tule. Alternate: Chris Costantino. Kim Gabert and Mary Ann Shea, library staff. Guests: Dave Boucher, Water Utilities Director and Joel Trafford, WML Facilities Manager. A candidate's third interview for the Library Director position.

October Meeting Minutes: *Always remember that you are absolutely unique. Just like everyone else.*

Approved unanimously on a motion by Kim, seconded by Judy.

Treasurer's Report: *Go to Heaven for the climate, Hell for the company.*

Thanks again to Kim for taking on this task. Gifts were accepted on a motion by Chris, seconded by Jen.

Director's Report *Get your facts first, then you can distort them as you please.*

Stats: Circulation

Through OCTOBER	2015	2016	% Change
General Circ	177,521*	157,835	11% decrease
Downloadable audiobooks	4,108	4,482	9.1% increase
Downloadable ebooks	5,791	5,570	3.8% decrease
Downloadable magazines	345	658	90.7% increase
Total Circ	187,765	168,545	10.2 % decrease

*2015 checkout figures have been amended to reflect an inaccuracy detected at year's end. Per DR's suggestion (July 2016), should we investigate purchasing another people counter for comparison purposes?

Stats: People Counter

People Counter	2015	2016	% Change
Through OCTOBER	103,361	99,130	4.1% decrease

Stats: Public PCs

Through OCTOBER	2015	2016	% Change
Wireless logins	9,706	10,027	3.3% increase
Public PC logins	11,707	9,767	16.6% decrease
Total	21,413	19,794	7.6% decrease

Personnel *A day without sunshine is like, you know, night.*

Interviews continue in the search for a new Director.

- Diana's day at NELA was productive. She brought back an enthusiastic endorsement for a session called Deskless Reference, presented by Maxine Bleiweis, retired Director of the Westport, CT library and current independent consultant. The session, slideshow, and Diana's presentation contained great suggestions for improving our already good customer service – shared with Department Heads on October 29. Staff is looking at small steps to take now, while waiting for a new director.
- Katie, Diana, Mary Ann and Kim are collaborating on a shifting project to make more room for fiction and move the audiobooks closer to the Large Type books.
- Staff Meeting scheduled for Tuesday, November 29 at 8:30 a.m. Trustees are welcome!

Facilities *Wine is constant proof that God loves us and loves to see us happy*

- The lease on 29 Nashua Street was effective through October 14, 2016. Jen will call Marcelle O'Neil to turn it into a Tenant at Will lease agreement.
- Daily flushing of the main sewer pipe out of the building is preventing a new clog. Joel is looking into a potential solution to connect up a new set of pipes rather than attempting to fix the old piping. See Discussion #3 below
- The fountain was dismantled and moved to the shop at the Water Department on Thursday, October 27. The Water Utilities personnel will work on it as time allows. See Discussion #2 below
- Leaves, leaves, leaves. Leaf and yard clean-up ongoing.

Systems *Procrastination is the art of keeping up with yesterday.*

- The 8 computers in the Reference Area are next on the replacement schedule. While 4 of them were replaced last year, all of the public computers are still on Windows 7 and need to be upgraded to Windows 10. The 4 1-year old computers will update the computers in the Children's and Teen areas.
- There were a few days of Comcast outages on October 19 - 21, local to the downtown/oval/town hall, possibly due to all the utility work being done, but overall, Comcast continues to perform well for both the staff and public networks.
- Town IT (Bruce Dickerson) plans to replace the router switches so that staff can continue to enjoy the benefits of a speedier staff network. He renewed the Kaspersky Security for the town and provided the key.

Programs & Services *Laziness is nothing more than the habit of resting before you get tired.***Children's**

Yoga Time, Story Dance and Grades 4 & 5 Book Group, Makerspace, Wadleigh Writer Wednesdays, Art Afternoon, PAWS to Read, Grades 2 & 3 Book Club, Lego Party, Make & Take Crafts

Storytimes: Toddler Tales, Little Listeners (Mondays), Baby Lapsit (Wednesdays), and Storytime Stars (Wed & Thurs).

• **Young Adult**

Teen Writers' Club, Doctor Who Fan Club, Anime Club, Teen & Tween Yoga.

• **Adult**

Idea to Invention: How to Become a Maker (2nd Thursday), Acoustic Café – Decatur Creek (Nov. 19)

Book Groups: History Book Club: *Isaac's Storm: a Man, A Time and the Deadliest Hurricane in History* by Erik Larson (3rd Wednesday), Evening Book Group: *Night Over Water* by Ken Follett (4th Tuesday), Morning Book Group: no meeting in December. (2nd Thursday).

Ongoing: Knit 1, Crochet 2 (alternate Mondays of each month); Spanish Conversation Group (Tuesdays). Teen Tech Squad (Mondays)

Discussion *If you could kick the person in the pants responsible for most of your trouble, you wouldn't sit for a month.*

1. Milford Cabinet Microfilm Digitization Project. Staff has digitized 34 rolls of microfilm thus far, thanks to funding from a generous donation from the Milford Area Seniors and the Keyes Memorial Trust. There remain 116 rolls that cover the period from 1924 to 2015 that could be digitized. Advantage Preservation, the company that does the digitizing, is having a year-end special of \$85/roll. If there are funds left in this year's budget, \$2,000 would digitize 24 rolls. On a motion by Judy, seconded by David, the trustees unanimously approved the expenditure of \$2,000 and to put this project into the budget for next year.
2. Library Fountain: The fountain project continues. The statue is at the Water Utilities station and in many parts. Dave and Joel have designed a new light for the statue which will use LED lights. The work team will invoice every step of the process so that there is a clear paper trail of expenses. A company has offered to powdercoat the statue at a substantial discount on condition that a small plaque be mounted on the base for a year. Powdercoating is stronger and more durable than automotive paint. Joel asked, and the trustees agreed, to paint the statue bronze rather than the faux brass green. On a motion by Deb, seconded by Sarah, the trustees unanimously approved the expenditure of up to \$5,000 for the repair of the statue. If more is needed, Joel will come back with another request. It is hoped that the restoration will be completed by Memorial Day 2017; weather willing.
3. Joel was unable to jackhammer an opening or trench for the plumbing from the toilets. There is a lot of wiring blocking good access to the pipes. In addition, with the settling of the building, the pipes drain back into the building making it that much harder to get the solids out of the building and into the municipal sewer line. After scoping the pipes, Joel and Wetherbee Plumbing think that there might be enough room to run a new pipe. Another option is to install grinders into the pipe which would reduce the size

of the solids and perhaps reduce the likelihood of solids getting caught on the roughened pipes. In the meantime, Joel continues to dump copious amounts of water to keep things moving along.

4. Non-public session – RSA 91:A.3 personnel. At 7:15, the trustees unanimously approved going into non-public session to discuss personnel on a motion by Jen, seconded by Kim. The non-public session was closed at 8:26. On a motion by Jen, seconded by Deb, the trustees unanimously approved sealing the minutes of the NP.
5. Staff gifts – same as prior years. Kim checked with Michelle for details. Jen to take care of it.

Meeting was adjourned at 9:25pm. *When you are courting a nice girl an hour seems like a second. When you sit on a red-hot cinder a second seems like an hour. That's relativity.*

The next meeting of the Wadleigh Memorial Library Board of Trustees will be held on Tuesday, December 20, 2016 at 7pm. Mike to bring pizza.

Meeting minutes respectfully submitted by Chris Costantino with assistance from Wise Ones