



Board of Library Trustees Meeting Agenda

Tuesday, April 18, 2023 6:00pm

This meeting will be held in the Wadleigh Memorial Library - Milford Community Room
49 Nashua St, Milford NH 03055

- 1. Call to Order – 6:00pm**
- 2. Public Hearing - 6:00pm**
NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues over \$5,000 (*Friends donation of ARPA Funds, Trust Funds 2022 Interest of \$9,028.02*)
- 3. Election of Officers – 6:05pm**
 - a. Election of Officers (Chair, Co-Chair, Secretary, Treasurer)- [5]
 - b. Revisit rules regarding Trustee duties, behavior - [5]
 - c. Revisit meeting schedule - [5]
- 4. Regular Reports - 6:20 pm**
 - a. Director's Report [10]
 - b. Review and approve minutes from March 20 & 21, 2023 meetings [5]
 - c. Treasurer's Report for March 31, 2023 [10]
 - i. Acceptance of Donations through March 31, 2023
- 5. New Business - 6:45 pm**
 - a. Memo to BOS re: parking lot [15]
 - b. HVAC update [5]
 - c. Feasibility study [10]
 - d. Any other new business
- 6. Old Business - 7:15 pm**
 - a. Mask policy & Reopening plan update [5]
 - b. Policy review [10]
 - c. Friends liaison for the next meeting – April 26th, 7pm [5]
 - d. Any other old business
- 7. Public Questions and Comments – 7:35 pm - 7:40 pm**
 - a. We welcome public comments on agenda items. Per our Communication with the Board Policy, participants must be a patron or Milford resident, comments are to be limited to items on the agenda and speakers are limited to 3 minutes for comments. If the public would like to discuss items not on the agenda, they can petition to have that discussion item be added to the next meeting's agenda. If the participant is not a resident or patron, they may petition the board to speak
- 8. Close Public Hearing – 7:40 pm**
- 9. Close Meeting – 7:40 pm**
 - a. Confirm Date and Set Agenda for Next Meeting (May 16, 2023 6pm)
 - b. NHLTA Conference May 9, 2023 - Grappone Conference Center, Concord
- 10. Non-Public Session - 7:40 pm**
 - a. Under NH RSA Section 91-A:3; II(a & c) Personnel & Reputation