

**Wallkill Public Library
Board of Trustees Meeting
February 6, 2023**

President Todd Craner called the meeting to order at 7:09

Present: *Larissa Burke, Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Stan Seagren, Mary Lou Van Aken, Kathy Vogel, Merrie Witkin*

Absent: *Camille Reid*

2023-2-A S. Seagren moved and L. Burke seconded that we reinstate Larissa Burke as a member of the Board of Trustees (necessary due to timing of taking the oath of office). Motion passed.

2023-2-B M. VanAken moved and K. Vogel seconded that we accept January minutes as corrected. Motion passed.

President's Report:

New York Library Association (NYLA) conference is Tuesday, February 28. It can be seen virtually if you sign up for individual appointments.

Again, a big thank you to our library staff for all that you do for all of our members. Thank you!

Director's Report: (see separate report for details)

The Friends of the WPL will be dedicating an outdoor bench in memoriam for Shelly Runowich, a devoted Friend. The dedication will take place on Saturday, Feb. 11 from 11:00-12:00 in the Library's new Reading Room, for a sharing of memories and refreshments as only Shelly would do.

Ms. Palmer also reported that the RCLS libraries are in the process of exploring a different ILS provider than the one currently used (which is a SirsiDynix product).

In addition, the library is exploring the possibility of e-rate funding and working with a consultant in the event we can receive a discount on our internet service costs. She indicated that a public hearing would be held at 7 p.m. March 6 at the library to discuss the possible adoption of an Internet Safety Policy, which will be required in the event the library pursues e-rate funding.

Work is being done on the fire door in the children's room. It is usable and safe but needs more work.

Finance Report:

2023-2-C L. Burke moved and L. Diener seconded that we approve the January 2023 warrant report. Motion passed.

2023-2-D K. Vogel moved and M. VanAken seconded that we move \$6,000 from Tax Levy Money Market Checking to Key Payroll for February payroll. Motion passed.

Lisa Palmer informed the Board that the Tax Levy monies arrived today.

2023-2-E M. VanAken moved and L. Diener seconded that we approve the engagement letter from the accountants, Nugent & Haeussler, PC, for auditing the 2022 WPL financial statements at a cost of \$8,750. Motion passed.

2023-2-F M. Witkin moved and S. Seagren seconded that we authorize the Finance Committee to invest funds from the building fund bank account, in amounts up to \$200,000, in United States treasuries, based upon available rates with a duration of up to two years. Motion passed.

2023-2-G K. Vogel moved and M. VanAken seconded that we approve the use of the library lawn by the Senior Celebration/Vision of Wallkill to sell Duck Derby tickets on the lawn during the St. Patrick's Day parade on March 19. Motion passed.

2023-2-H K. Vogel moved and L. Burke seconded that we approve the use of the lawn by the Lion's Club for the Easter Egg Hunt on April 8. Motion passed.

2023-2-I S. Haldeman moved and L. Diener seconded that we contract with Educational Consortium for Telecommunications Savings for E-Rate discount services, and take such actions as needed to meet the eligibility requirements should we determine to pursue e-rate funding. Motion passed.

2023-2-J K. Vogel moved and M. VanAken seconded that we increase the salary of the director as discussed in executive session. Motion passed.

Old Business:

If you are a newly re-elected Trustee, please remember to see Jane Rascoe, at the Town Hall, to make it official.

Summary of Motions:

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Meeting adjourned at 8:37

Next meeting March 6, 2023 at 7:00 P.M.

Susie Burhans Haldeman, recording secretary