

**Walkill Public Library
Board of Trustees Meeting
January 3, 2023**

President Todd Craner called the meeting to order at 7:12.

Present: Larissa Burke, Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Mary Lou Van Aken, Kathy Vogel, Merrie Witkin

Absent: *Stan Seagren, Camille Reid*

President's Report:

As a new year begins, we have so much to be thankful for, as well as to look forward to. Thank you to my fellow trustees for all you do throughout the year to help allow our library to be an important place for our entire community. More importantly, thank you to our library staff, which includes its leader, Lisa Palmer, who has recently completed her Masters of Library and Information Science. Finally, thank you for all our patrons. Best of wishes to all for 2023! Thank you!

2023-1-A M. Witkin moved and M. VanAken seconded that we accept the December 2022 minutes. Motion passed.

Director's Report:

The website upgrade is complete.

Kim has been trained as a Digital Navigator. She will be able to help with all kinds of tech programs.

Lisa will contact an e-rate specialist to give us an update on what this means and how it benefits the library.

Finance Report:

2023-1-B L. Diener moved and L. Burke seconded that we approve the December 2022 warrant report. Motion passed.

2023-1-C L. Burke moved and M. VanAken seconded that we move \$25,000 from Tax Levy Money Market Checking to Key Payroll for January payroll. Motion passed.

2022-1-D L. Diener moved and L. Burke seconded that we move \$25,000 from Tax Levy Money Market checking account to Key Operating for January operating costs. Motion passed.

2023-1-E M. Witkin moved and M. VanAken seconded that we approve the following bills: Shelter Point \$321.75, HV Tech Services \$3,774.96, Susan Clark, kids' programmer \$100, and Lisa's insurance buyout \$500. Motion passed.

2023-1-F S. Haldeman moved and K. Vogel seconded that we approve an updated 2023 Regular Bill Pay Authorization. Motion passed.

2023-1-G M. Witkin moved and L. Diener seconded that we approve the Strategic Plan as amended. Motion passed.

The Board expressed their appreciation for the work that Lisa and Larissa put into the strategic plan for 2023-2027.

Old Business:

We discussed if we should continue the scholarship we give to a graduating senior who is involved with the library.

2023-1-H M. VanAken moved and K. Vogel seconded that we continue to give a scholarship as budgeted to one senior. Motion passed.

Summary of Motions:

2023-1-A M. Witkin moved and M. VanAken seconded that we accept the December 2022 minutes. Motion passed.

2023-1-B L. Diener moved and L. Burke seconded that we approve the December 2022 warrant report. Motion passed.

2023-1-C L. Burke moved and M. VanAken seconded that we move \$25,000 from Tax Levy Money Market Checking to Key Payroll for January payroll. Motion passed.

2022-1-D L. Diener moved and L. Burke seconded that we move \$25,000 from Tax Levy Money Market checking account to Key Operating for January operating costs. Motion passed.

2023-1-E M. Witkin moved and M. VanAken seconded that we approve the following bills: Shelter Point \$321.75, HV Tech Services \$3,774.96, Susan Clark, kids' programmer \$100, and Lisa's insurance buyout \$500. Motion passed.

2023-1-F S. Haldeman moved and K. Vogel seconded that we approve an updated 2023 Regular Bill Pay Authorization. Motion passed.

2023-1-G M. Witkin moved and L. Diener seconded that we approve the Strategic Plan as amended. Motion passed.

2023-1-H M. VanAken moved and K. Vogel seconded that we continue to give a scholarship as budgeted to one senior. Motion passed.

Meeting adjourned at 8:23

Susie Burhans Haldeman, recording secretary

Next meeting **February 6, 2023. 7:00 PM**