

Walkill Public Library
Board of Trustees Meeting
June 3, 2024

President Todd Craner called the meeting to order at 7:08 PM.

Present: Larissa Burke, Todd Craner, Lynne Diener, Christine Morelli, Dan Perkins, Camille Reid, Stan Seagren, MaryLou Van Aken. In addition, Merrie Witkin attended via video.

Absent: Susan Burhans-Haldeman

Public Comment: Butch VanLeuvan of the Lion's Club presented a request for their organization to plant a tree on the library lawn in memory of Chris Keller, a Lion's Club member who especially loved organizing the Easter Egg hunt on the library lawn annually. See motion below.

2024-06-A-M.Witkin moved and C.Reid seconded that the Lions Club be approved to plant a tree on the library lawn in memory of Chris Keller. Motion passed.

President's Report: The Library's participation in May's Duck Derby was discussed. Of note, C. Morelli thanked Dan Perkins for his dedication in spending the whole day at the Duck Derby, helping out and representing the library. Dan and the library staff were thanked for their hard work and dedication.

2024-06-B-S.Seagren moved and ML.Van Aken seconded that we accept the May minutes as presented. Motion passed.

Library Director's Report: (see separate report for details)

Highlights included discussion regarding planning for SRP, potential savings on internet adjacent services by utilizing category 2 e-Rate funding, and discussion regarding update on potential boiler work.

Financial Officer's Report: the following was discussed:

2024-06-C-L.Burke moved and C.Reid seconded that we approve the May 2024 Warrant Report. Motion passed.

2024-06-D-ML.Van Aken moved and L.Diener seconded that we move \$15,000 from Tax Levy Money Market Checking to Key payroll for June payroll. Motion passed.

2024-06-E-ML. Van Aken moved and C.Reid seconded that we move \$5,000 from Tax Levy Money Market Checking to Key Operating for June bills. Motion passed.

New Business:

2024-06-F-S.Seagren moved and C.Reid seconded that Donna DelConte be approved for an unpaid Leave of Absence, and that Jillian Landsman be hired to work Donna's previous hours until such time that Donna indicates she will return or resign. In addition Jillian will continue on working as a substitute and part time should Donna decide to return. Motion passed.

2024-06-G-C. Reid moved and C. Morelli seconded that we approve moving forward with the THR. Motion passed.

h) Continued discussion regarding estimates to either repair the corroded pipe in the boiler room versus replacing the boiler. Estimates have come in from Access and Upstate. Awaiting estimate from Cestaro and Sons.

i) Further discussion regarding a schedule for replacement of the library's computers, and discussion regarding the alarm system in the reading room. Dan will get additional input from SafeCo regarding next steps.

j) Reminder regarding Trustee training hours, as required by RCLS. C. Morelli discussed online ed via Niche academy.

Summary of Motions:

2024-06-A-M. Witkin moved and C. Reid seconded that the Lions Club be approved to plant a tree on the library lawn in memory of Chris Keller. Motion passed.

2024-06-B-S. Seagren moved and ML. Van Aken seconded that we accept the May minutes as presented. Motion passed.

2024-06-C-L. Burke moved and C. Reid seconded that we approve the May 2024 Warrant Report. Motion passed.

2024-06-D-ML. Van Aken moved and L. Diener seconded that we move \$15,000 from Tax Levy Money Market Checking to Key payroll for June payroll. Motion passed.

2024-06-E-ML. Van Aken moved and C. Reid seconded that we move \$5,000 from Tax Levy Money Market Checking to Key Operating for June bills. Motion passed.

2024-06-F-S. Seagren moved and C. Reid seconded that Donna DelConte be approved for an unpaid Leave of Absence, and that Jillian Landsman be hired to work Donna's previous hours until such time that Donna indicates she will return or resign. In addition Jillian will continue on working as a substitute and part time should Donna decide to return. Motion passed.

Meeting adjourned at 8:32 p.m.

Next meeting: Monday July 1, 2024 at 7:00 p.m.

Lynne Diener, Corresponding Secretary