

**Wallkill Public Library**  
**Board of Trustees Meeting**  
**April 3, 2023**

President Todd Craner called the meeting to order at 7:02

Present: *Larissa Burke, Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Camille Reid Stan Seagren, Mary Lou Van Aken, Kathy Vogel, Merrie Witkin*

**2023-4-A** S. Seagren moved and K. Vogel seconded that we accept March minutes. Motion passed.

**President's Report:**

It is great to see everyone this evening. Many thanks to each of you for your commitment to WPL. It was great to see with the end of 2022 we were once again able to set aside a fund balance to our Building Fund, as we continue toward a multi-year plan. Thank you to all the library staff, for all that they do for our members.

Thank you!

**Library Director's Report:** (see separate report for details)

We received \$600 from the Stewart's Holiday Match program, and a \$150 donation from a member.

I obtained an e-rate bid from Spectrum for \$59.99/month for Internet. Currently we pay \$99.99.

The new price does not include taxes and service fees, but on our current bill, that only amounts to \$12.67, so I'm not anticipating that it's going to add a lot to our final cost. I found out that all our computers (public and staff) already have DNS filters on them, as that's included in HV Tech's services, so we will not have to purchase additional filters.

Our old phones will need an upgrade. HV Tech can provide us with a VOIP system that works over the Internet, which would include an auto attendant with greetings, extensions, voicemails, etc. The phones themselves would be about \$100 each. The cost of the four-line Vtech that we have now is \$144. The hardware needed to run the system is about \$300, and the rest of the cost would be for installation (\$79.99 per hour).

**Finance Report:**

**2023-4-B** S. Seagren moved and L. Diener seconded that we approve the March 2023 warrant report. Motion passed.

**2023-4-C** K. Vogel moved and L. Burke seconded that we move \$15,000 from Tax Levy Money Market Checking to Key Payroll for April payroll. Motion passed.

No motion necessary to move funds for Key Operating for April bills.

**2023-4-D** S. Seagren moved and C. Reid seconded that we ratify the WPL Annual Update Report, the required NY state report for Fiscal Year ending 2022, and its timely filing. Motion passed.

**2023-2-E** M. Witkin moved and C. Reid seconded that we approve going with reduced e-rate internet service using the provider Spectrum's bid at \$59.99 (\$40 less than today's cost). Motion passed.

**2023-4-F** S. Haldeman moved and L. Diener seconded that we approve the updated Internet Public Use Policy. Motion passed.

Going forward our internet IT consultant provides the required filtering services at no additional charge. It is currently installed and operating on our system.

We discussed purchasing a VOIP system for our phones as they need to be upgraded. We tabled it for our next meeting after Lisa does more research on it.

**2023 – 04 – G** K. Vogel moved and L. Burke seconded that we ask the Shawangunk EMC for three trees, two flowering and one shade tree. Motion passed.

**May 1 at 6:00 Lisa will provide required trustee training.**

**Summary of Motions:**

**2023-4-A** S. Seagren moved and K. Vogel seconded that we accept March minutes. Motion passed.

**2023-4-B** S. Seagren moved and L. Diener seconded that we approve the March 2023 warrant report. Motion passed.

**2023-4-C** K. Vogel moved and L. Burke seconded that we move \$15,000 from Tax Levy Money Market Checking to Key Payroll for April payroll. Motion passed.

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**2023 – 04 – G** K. Vogel moved and L. Burke seconded that we ask the Shawangunk EMC for three trees, two flowering and one shade tree. Motion passed.

**Meeting adjourned at 8:21**

**Next meeting May 8, 2023 at 7:00 P.M. with trustee training at 6:00.**

Susie Burhans Haldeman, recording secretary