

Wallkill Public Library
Board of Trustees Meeting
February 1, 2021

President Todd Craner called the meeting to order at 7:06 P.M.

Present:

Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Camille Reid, Stan Seagren, Mary Lou Van Aken, Kathy Vogel, Merrie Witkin

Lisa is recording our Zoom meeting to be available if requested.

Lisa read a letter to honor Merle Bercow, a former trustee, from Carla Amthor. Carla also donated, in Merle's name, \$250 toward a beginner's computer class, as Merle ran such a program pre-pandemic.

2021-02-A Merrie moved and Camille seconded that we approve the January minutes. Motion passed.

President's Report:

We continue working toward the first phase in our Library's expansion. Tonight, we will be discussing the bids on the code required Special Inspections of our building project as we continue to move forward. We reopened the doors on Jan 2nd, and have been open since, continuing to have appointments for computers. Once again, I would like to say **Thank You** to Library Staff for their efforts.

Manager's Report: See separate report.

When the library is open all trustees will come in to sign the Conflict of Interest forms as soon as possible.

We received a grant from RCLS which allows our library to present a one hour job-search program (focused on creating a resume).

Lisa applied for the Stewart's matching grant and asked for \$700. Fair Rite gave us \$3000 in January.

Financial Officer's Report:

2021 – 02 – B Kathy moved and Lynne seconded that we approve the January 2021 Warrant Report. Motion passed.

2021 – 02 – C Camille moved and Mary Lou seconded that we transfer \$15,000 from Money Market (portion of balance of prior year's reserve

funds) to Key Payroll for February payroll, to be repaid to the Money Market when the 2021 tax levy comes in later in February. Motion passed.
2021 - 02- D Stan moved and Kathy seconded that transfer \$10,000 from Money Market portion of balance of prior year's reserve funds to Key Operating for February bills, to be repaid to the Money Market when the 2021 tax levy comes in later in February. Motion passed.

We will have an outside review this year of 2020.

2021 -2 - E Merrie moved and Kathy seconded that we approve awarding the code- required Special Inspections of our building project to Terracon per the bid process. Motion passed.

The board authorized any signatures as necessary.

The architect will formally contact the winning bidder.

Other Business:

The 2020 Annual Report is in the works. Lisa plans to send it to us online before the March Board meeting so we can review it prior to the meeting.

Summary of Motions

2021-02-A Merrie moved and Camille seconded that we approve the January minutes. Motion passed.

2021 – 02 – B Kathy moved and Lynne seconded that we approve the January 2021 Warrant Report. Motion passed.

2021 – 02 – C Camille moved and Mary Lou seconded that we transfer \$15,000 from Money Market (portion of balance of prior year's reserve funds) to Key Payroll for February payroll, to be repaid to the Money Market when the 2021 tax levy comes in later in February. Motion passed.

2021 - 02- D Stan moved and Kathy seconded that transfer \$10,000 from Money Market portion of balance of prior year's reserve funds to Key Operating for February bills, to be repaid to the Money Market when the 2021 tax levy comes in later in February. Motion passed.

2021 -2 - E Merrie moved and Kathy seconded that we approve awarding the code- required Special Inspections of our building project to Terracon per the bid process. Motion passed.

Camille moved and Merrie seconded that we adjourn.

Meeting Adjourned: 7:49

Respectfully Submitted,

Susie Haldeman recording secretary

Next Monthly Meeting: ***Monday, March 1, 2021 7 P.M.***