

Wallkill Public Library
Board of Trustees Meeting
March 1, 2021

President Todd Craner called the meeting to order at 7:02 P.M.

Present:

Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Camille Reid, Stan Seagren, Mary Lou Van Aken, Kathy Vogel, Merrie Witkin

Lisa is recording our Zoom meeting to be available if requested.

2021-03-A Camille moved and Mary Lou seconded that we approve the February minutes. Motion passed.

President's Report: We are moving toward breaking ground in the first phase in our Library's expansion. Tonight, we will be discussing the first payment and a new proposed completion date. The doors of the library reopened January 2nd and have been open since, continuing to have appointments for computers. Many thanks to our Library Staff throughout the past year.

Manager's Report: See separate report.

Equipment for the first step of addition will be being dropped off soon and will have a fence to protect it. The drive through road will be closed off.

March 10-12 they will be working on the foundation. The generator will be moved to the back of the building with the help of our electrician.

Financial Officer's Report:

2021 - 03 - B Lynne moved and Kathy seconded that we approve the February 2021 Warrant Report. Motion passed.

2021 - 03 - C Camille moved and Mary Lou seconded that we "borrow" \$15,000 from Money Market portion of balance of prior year's reserve funds and move to Key Payroll for March Payroll (to be "repaid" when Tax Levy comes in, "mailed" this past week). Motion passed.

2021 -03 - D Kathy moved and Mary Lou that we "borrow" \$10,000 from Money Market portion of balance of prior year's reserve funds and move to Key Operating for March bills (note to be "repaid" when Tax Levy comes in, "mailed" this past week). Motion passed.

Due to the weather and the time it took to get a building permit, Barone Construction Group, Inc. are asking to have the substantial completion date,

currently set as April 30th, revised to May 28th. There is no dollar amount change, just a time adjustment. Note first payment being made.

2021 -03 - E Kathy moved and Camille seconded that we change the substantial completion date for the addition to be revised to May 28th. Motion passed.

Other Business:

Discussion of and revision of financial policies and procedures update.

Merrie will send a copy of the final policies after discussion.

Discussion of the 2020 annual report.

2021 - 03 - F Camille moved and Stan seconded that the Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner and assures that the 2020 Annual Report was reviewed and accepted by the Board. Motion passed.

Summary of Motions

2021-03-A Camille moved and Mary Lou seconded that we approve the February minutes. Motion passed.

2021 - 03 - B Lynne moved and Kathy seconded that we approve the February 2021 Warrant Report. Motion passed.

2021 - 03 - C Camille moved and Mary Lou seconded that we “borrow” \$15,000 from Money Market portion of balance of prior year’s reserve funds and move to Key Payroll for March Payroll (to be “repaid” when Tax Levy comes in, “mailed” this past week). Motion passed.

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2021 -03 - E Kathy moved and Camille seconded that we change the substantial completion date for the addition to be revised to May 28th. Motion passed.

2021 - 03 - F Camille moved and Stan seconded that the Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner and assures that the 2020 Annual Report was reviewed and accepted by the Board. Motion passed.

Camille moved and Kathy seconded that we adjourn. Passed.

Meeting Adjourned: 8:18

Respectfully Submitted,

Susie Haldeman recording secretary

Next Monthly Meeting: **Monday, April 5, 2021 7 P.M.**