

Wareham Free Library Request for Reconsideration

The staff and trustees of the Wareham Free Library believe in the freedom of information and will not restrict a user's right to read, listen to, or view library materials. The Wareham Free Library strives to provide access to a wide range of materials representing varying points of view, without promoting a single perspective. We uphold the American Library Association's Library Bill of Rights.

In some cases, library patrons may take issue with specific library materials that they find offensive or inappropriate for the collection. Library staff do not act as "In Loco Parentis" (in the place of the parent or guardian). Parents and/or legal guardians are responsible for the materials that their children borrow or use. Wareham residents with concerns about materials in the library's collections may direct their concerns to any staff member, who will address it with their supervisor. If the resident wishes for a more in-depth assessment, a formal Request for Reconsideration form may be submitted. Requests for reconsideration are reviewed only when made by a Wareham resident.

1. The patron should complete a Request for Reconsideration Form and turn it in to the library. The completed form will go to the Library Director.
2. The Library Director will send acknowledgement of receipt of the Request for Reconsideration form to the patron within seven (7) business days of its receipt. Library staff evaluate journal reviews, selection criteria used to purchase the item and materials submitted by the patron and staff. A written response will be made by the Library Director within thirty (30) business days of receiving the formal objection.
3. If the Library Director's response does not satisfactorily resolve the issue, the patron may, within seven business days of receiving the Director's response, request, in writing, that the matter be presented and reviewed by the Wareham Free Library Board of Trustees. The patron should provide written and/or verbal arguments as to why the material in question should be removed or reclassified. A decision will be made by the Board of Trustees at a regularly scheduled meeting. Once a decision is rendered, the patron will receive written notification from the Board of Trustees.
4. The material in question will remain active in the collection during the review process.

Wareham Free Library Request for Reconsideration Form

If you wish to request reconsideration of a library resources, please return the completed form to the Library Director, Wareham Free Library, 59 Marion Road, Wareham, MA 02571

Name _____ Date _____

Address _____ Phone _____

City _____ State _____ Zip _____

Are you representing yourself or an organization? Myself _____ Organization _____

(Name of organization representing _____)

Please describe the material you are commenting on:

Author _____

Title _____

This resource is a Book _____; Audio Book _____; Music Cd _____;

DVD _____; Magazine _____; Newspaper _____;

Electronic Resource _____; Other (Please list) _____

Are you aware of the Wareham Free Library's Collection Development Policy (Y) (N)

What brought this item to your attention?

Have you read/ listened to/ viewed this item in its entirety? (Y) (N)

If no, which parts have you read, listened to or viewed?

What is it about this item that concerns you? (Please be specific)

What do you feel the effect of reading/ listening to/ viewing the material might be?

For what age group would you recommend this work?

Have you read any professional reviews about this work? If so, what?

Do you believe there is anything you do recommend about this work? If so, what?

In its place, what material of equal or better quality would you recommend?

What would you like the library to do with this material?

Have you read the American Library Association's Library Bill of Rights and Intellectual Freedom Statement? (Yes) (No)

Additional Comments:

Patron Signature _____ Date _____

You will receive notification of receipt of this form within 7 days and a decision from the library director within 30 days.

*****for staff use*****

Date Received:

ACTION TAKEN:

Library Director _____ Date _____