



Minutes of the Library Board of Trustees April 16, 2024

Present: Marti Wolf, Jennifer Allocca, Kerri Kelley, Christa Snyder, Jacob Fields, John Fladd, Susan Hansen, Tanya Ricker (Library Director), Candy Brenner (Friends of the Library).

Members of the public: none

Meeting called to order at 7:02 pm by Marti Wolf, Chair.

New Business:

Election of Treasurer. Jake nominated Jennifer Allocca for Treasurer. John seconded the motion. Vote was unanimous.

NHLTA Spring Conference - June 5th, 2024: Marti, Christa and Susan plan to attend this year's conference.

Library extension/enhancements: Discussion on the possible need for an expansion. Currently, teens do not have sufficient space and the children's room is too small. A brainstorming session with Trustees, Tanya, and staff to be scheduled in the coming weeks to assess space needs and alternatives.

Business Carried Over From Last Meeting:

Unanticipated Revenue: Discussion on unanticipated revenue from prior years that had been maintained in the Operating Account. Today we have a separate account for Unanticipated Revenue funds. A motion was made by Jennifer to transfer Unanticipated Revenue funds from the operating budget to the Unanticipated Revenue account (as recommended by the auditor). Susan seconded the motion. Vote was unanimous.

WFL Dodge Fund: Report from Jennifer, as a Trustee of Trust Funds, on this fund. RBC Wealth Management holds investments. Quarterly interest is deposited. The Library is able to spend the interest earned by this fund, but not the principal itself.

Marti presented a full list of all current Memorial Funds with explanations of each. Discussion on how the funds could be used took place.

MOU with the Friends: Candy Brenner reported that the Friends are happy with the MOU draft and are ready to sign the document as is.

Recurring Business:

Friends Report by Candy. The auction was a great success. It was a fun evening with over 100 people present and earned over \$3700. Unsold items were donated to Savers in Manchester.

February 20th Minutes reviewed.

Motion to accept minutes by Jake. Seconded by John. Vote unanimous.

March 19th Minutes reviewed.

Motion to accept minutes by Jake. Seconded by Susan. Vote unanimous.

February and March Treasurer's report by Jennifer.

Motion to accept Treasurer's report by John. Seconded by Kerri. Vote unanimous. Jennifer will look into paying appropriation from town to WFL in three installments, instead of the current four, due to the number of bills received by the library in the first months of the year.

Director's Report:

The Solar Eclipse viewing party on April 8th went very well with 109 participants. The staff handed out 581 pairs of eclipse glasses. Used glasses can be dropped off at the library and they will be collected by a charity that will ship them to South America for their eclipse in August.

The Electronic payment system is up and running and has been really successful thus far.

We did not receive the Penguin Random House grant for non-fiction books. Tanya will apply again next year. She applied for the Dollar General Summer Reading Grant and we should find out if we were successful in May.

Natalie has started the technology programs. She'll be doing drop-in Fridays and classes on Libby and Hoopla. Natalie is also starting a Fantasy Book Club.

Cathy Daniels is healing well from her accident. She is hoping to return in June.

Tanya and the staff enjoyed National Library Week with a great lunch on Wednesday and breakfast on Friday.

Facilities Report:

Kerri reports that she met with Don Chapman. He transferred all library keys to her.

She has made a spreadsheet of all vendors and their contact information. Marti provided information from her files to help build the WFL maintenance plan. Marti has updated the contacts file with the New Hampshire Department of Environmental Services for water testing.

Candy left the public meeting at 8:25 pm.

Non-public session:

Motion to enter non-public session under RSA 91-A:3, II (c) for the purpose of discussing a personnel matter was made by Susan at 8:27 pm. Motion seconded by John. All members were in favor of moving to non-public session.

Discussion took place and a consensus was reached. No vote was taken.

Motion to exit nonpublic session by John at 8:38 pm. Motion seconded by Kerri.

All members in favor of leaving non-public session and returning to public session.

Public session reconvened at 8:38 pm.

Storywalk: Susan reported on the storywalk stands and the need to temporarily remove them. They need some repair work which the Scouts will take care of in May and/or June. The Scouts will also purchase the stain for the stands. Concern was expressed that the storywalk stand holders be covered so that trail walkers can't trip over them.

Grounds: A tree fell on the property in the last storm and will need to be removed.

Upcoming Events:

May 21st -Trustee Meeting

June 5th - NHLTA Spring Conference

June 18th - Trustee Meeting

July 4th - WFL Float for parade

Motion to adjourn meeting at 8:43 pm by Jennifer. Motion Seconded by Susan. All members in favor of adjourning.

Respectfully submitted,

Kerri Kelley, secretary