



Minutes of the Library Board of Trustees June 20th, 2023

Present: Marti Wolf, Jennifer Allocca, Robin Winslow, Dick Backus, Melissa Harvey, Jacob Fields, John Fladd, Tanya Ricker (Library Director)

Members of Public: Barbara Perry (WFL Friends Liaison)

Meeting called to order at 7:02 PM

Review and Approval of Minutes: Minutes from the May 16th meeting were reviewed. Dick made a motion to approve and Melissa seconded the motion. All voted to approve the minutes. Minutes from the June 6th Work Session Meeting were reviewed and a typo corrected. Dick made a motion to approve as corrected and Jacob seconded the motion. All voted to approve the minutes.

Treasurer's Report: Jennifer gave an overview of the monthly treasurer's report to include some revisions to the format being used. She asked the board to consider, for the August meeting, a discussion regarding the usage of unanticipated funds that met with RSA 202-A:4-c requirements. John made a motion to accept the treasurer's report as reported, Jake seconded the motion and all were in favor.

Library Director's Report: Tanya gave an overview of the monthly library director's report. She also highlighted some initiatives being promoted by the NH State library to include a backpack initiative which sounded very promising and an idea worth bringing to our library. Funding of the initiative through gift giving by our supporters was also discussed. A future staff meeting is planned for August after the summer programs have concluded. Earlier today damage was discovered to one of the new picnic tables. Tanya contacted the New Boston Police to file a report and she will be reaching out to the manufacturer to see if new legs can be obtained as that is what was damaged.

The library presence at the NB Farmer's Market this past Saturday was well received as always. Hailey, the scout working on her Eagle Scout project for the library, was unable to be present but agreed to having her handmade bookmarks displayed there. She received \$106 in donations to help fund the project. She will also be at the Goffstown Ace Hardware on July 2nd for a bake sale and then at the Farmer's Market on July 8th to raise more funds. Hailey hopes to raise all the funds needed for the Book Stroll by the middle of July. Barb is also working with another local scout who is in need of completing an Eagle Scout project and would like to do something to help the library. They are currently discussing ideas..

Facilities Report: Dick reported that the fencing around the A/C unit is not sitting properly and he has reached out to the installer for repair. Tanya has been in touch with Granite State Solar regarding the mowing of the grass area around the panels. They advised that it is ok to mow and the high voltage signs are not applicable as there is no high voltage electricity running to that area. She has been in touch with the town's Facilities & Maintenance department to advise them of this information as they are responsible for mowing the grounds. The Pergola structure to the rear of the property has some wooden bolts missing and Dick is attempting to locate someone to make this repair.

WFL Friends Update: Barbara Perry once again reiterated the success of the recent auction and they are in the process of creating guidelines for recurring events to continue to model the processes that work well. The current focus is the upcoming September Book Sale. They are continuing to sort books with Mary's guidance and researching the disposal of out of date/damaged books. The increase of membership with a focus on younger members is an ongoing initiative. Tanya invited a Friends member to come to the children's summer programs being held at various town locations to speak for a few minutes at the start of the program promoting volunteering/membership with the group.

Continuing Projects: The drafts of the Library Users Conduct Policy and the Safe Child Policy had been disseminated to the board for review prior to the meeting. There was discussion regarding a few revisions which were approved. Jacob made a motion to adopt the Library Users Conduct Policy as amended with John seconding the motion. All were in favor. Jennifer made a motion to adopt the Safe Child Policy as amended and Dick seconded the motion. All were in favor. Robin will make the necessary revisions to the approved policies and Tanya will post to the web site.

Marti presented an amended version of the draft Alternate Trustee Policy. Dick had suggested some revisions. Melissa made a motion to approve the amended version and Jennifer seconded the motion. All were in favor. Robin will make the necessary revisions and Tanya will post the approved policy to the web site.

Marti advised that the Select Board has assigned Select Board Member Bill McFadden to be the liaison to the library in the wake of the recent resignation of the Town Administrator. His role will be the conduit of information from us to the Select Board and the Select Board to the library.

The summer initiatives identified at the June 6th work session were reviewed, with trustees asking for information to help them with their projects. A goal of July 20th was set to email the board an update on your particular project. Dick asked for all bios of board members to be emailed to him by the end of the month.

It was decided that staff photos in the library hallway were unnecessary particularly since all staff members are wearing name tags.

Marti attended a meeting of trustees from nearby towns hosted by the Webster Library.

Marti and Tanya also reported on a "Hide the Pride" occurrence in which 15 books had been taken out from our library, all by one person and all on the same topic, possibly in an effort to prevent any others from having access to the books. The books are currently overdue and Tanya is working through our policy to have them returned.

As a result of the recent damage to the picnic table, Tanya will be researching outdoor camera systems and Jennifer suggested she view the current system being used at the town hall.

Robin made a motion for the meeting to adjourn, John seconded the motion and the meeting was adjourned at 8:42 PM.

Respectfully submitted,
Robin Winslow, Secretary