



Whipple Free Library

There's Always Another Chapter

Minutes of the Library Board of Trustees

September 17th, 2024

Present: Marti Wolf, Jennifer Allocca, Kerri Kelley, John Fladd, Christa Snyder, Susan Hansen, Tanya Ricker (Library Director), and Teri Harkins (Friends of the Library).

Absent: Jacob Fields

Members of the public: none

Meeting called to order at 7:01 pm by Marti Wolf, Chair.

The gardeners would like the invasive species mowed down from between the picnic tables and the path to the river. Tanya will check with the highway department to see if they can come in with equipment to handle that.

Susan arrived at 7:05 pm.

The Historical Society would like to schedule a meet & greet with Library staff/trustees and plan to do some events together.

Business Carried Over From Last Meeting:

- **2025 Budget Proposal:**
 - Town Administrator, Carl Weber presented the budget to the Select Board. It will now move on to the Finance Committee.
 - The Finance Committee meeting is October 24th at 6:30pm.

Christa arrived at 7:13 pm

- **Warrant Article:** Select Board seemed to understand our need for the Warrant Article.
- **CIP requests**
 - HVAC - consider changing to an emergency. Move to this year?
 - Building Expansion - \$150,000. The remainder to come from donations.
 - Roof Replacement - \$76,000 New request for 2030

Recurring Business:

- **Friends Report: Teri**
 - Book Sale - The Friends made approximately \$1,400 from this year's sale. They usually make much more. The Toadstool Bookshop usually comes to the sale and last year purchased around \$800 worth of books. They did not come this year. The Friends are considering doing pre-sales next year for a fee. They are also thinking of new ways to advertise.
 - Plaque for gardeners - they are still looking for a rock to mount the plaque on.
 - Storage cabinet - The Friends have agreed to pay for the IKEA cabinet that was purchased by the library to store items that belong to the Friends in the staff lounge.

- **Minutes: Kerri**
 - August 20th Minutes reviewed. Motion to accept the minutes by Jennifer. Motion seconded by Christa. Vote unanimous.
 - September 3rd Special Meeting Minutes reviewed. Motion to accept the minutes by Susan. Motion seconded by Jennifer. Vote unanimous.

- **Treasurer's report: Jennifer**
 - Motion to accept Treasurer's report by Susan. Motion seconded by Kerri. Vote unanimous.

- **Director's Report: Tanya**
 - Book weeding continues.
 - NH history books list is at the Historical Society for their review. They will get to choose the books that they want first. After that, the list will go to individual towns and the state library.
 - Scarecrow Alley - Tanya and staff are working on ideas for this year's scarecrow.
 - Adult summer reading survey will be sent out this week.
 - Website vendor - our vendor will be closing Oct. 2025. We'll need a new vendor. Tanya will do the research.
 - JP Pest has treated the wasp nests and done the perimeter spraying.
 - Barb will be receiving her award as the first Youth Library of the Year in Concord on September 23rd.
 - Tablets - Free, new tablets will be available to Seniors through a lottery system. The tablets will be "yours to keep" following training sessions. Training sessions will also be offered for Seniors who have their own tablets.
 - Barb will be retiring in March 2025.

- **Facilities Report: Kerri**
 - Floor stripping & rewaxing: I contacted NBCS administrator, Tori Underwood. We are still waiting to hear if the NBCS janitorial staff is interested in doing the job. Tanya will check with Randy Loring at the SAU..
 - Granite State Plumbing annual maintenance - I will schedule an appointment.

- Well Pump - We need to have our well pump inspected. I will make the calls needed.
- Roof repairs - I will contact Eaton Exteriors and Jennifer will contact Patriot Roofing for additional quotes to repair the popped nails.
- Septic pumping - I will call St. Onge Septic to arrange a pumping. Jennifer recommended having them install a new raised cover so that the septic system can be accessed all year even when the ground is frozen. I will investigate.

New Business:

- **Celebration for Barbara award**

- **November 19th & December 17th Trustee Meeting dates**
 - Leave the same for now.

- **Holiday celebrations for community and for staff**
 - We would like to purchase individual personal gifts for all staff.
 - Cookie Swap, Hot Cocoa, and Trustee Meet & Greet - Saturday, Dec. 14th 12:00-2:00.

Upcoming Events:

September 23rd – BB Award, 10:30 am, Audubon Society, Concord

October 15th – Trustees Meeting, 7 pm

October 16th – Tanya’s Birthday (2 year Anniversary!)

October 16th – CIP Meeting (support), 6 pm

October 22nd – Regional Trustees at Wadleigh Memorial, Milford, 10:00–11:30 am

October 24th – Finance Committee Meeting

November 5th – General Election, NBCS, 7 am–7 pm

November 19th – Trustees Meeting, 7 pm

Motion to adjourn meeting at 8:35 pm by Jennifer. Motion seconded by John. All members in favor.

Respectfully submitted,
 Kerri Kelley, secretary