



Whipple Free Library

There's Always Another Chapter

Minutes of the Library Board of Trustees September 3rd, 2024

Present: Marti Wolf, Jennifer Allocca, Kerri Kelley, John Fladd, Christa Snyder, Jacob Fields, Susan Hansen, and Tanya Ricker (Library Director)

Absent: None

Members of the public: none

Meeting called to order at 7:00 pm by Marti Wolf, Chair.

Business Carried Over From Last Meeting:

- **Discussion of last quarter 2024 expenditures:**

- Budgeted 1.5% salary increase for all employees (except new hires) to take effect September 1st for the remainder of 2024.
 - Jennifer made a motion to give all library employees a 1.5% raise, except pages, for the remainder of 2024. Motion seconded by John. All members in favor.
- JP Pest Services: Susan made a motion to approve the new one year contract with JP Pest Services. Jennifer seconded the motion. All in favor.

Jennifer left the meeting at 7:15 pm.

- **Review proposed 2025 Budget:**

- Budget for 2025: \$358,599 (This is a 4.3% increase from 2024 Operating Budget)
- Default budget: \$343,762

Jennifer returned to the meeting at 7:26 pm.

- Draft of Warrant Article:
Article XX#: To see if the Town will vote to establish an Expendable Trust to be known as the Library Building Maintenance Expendable Trust Fund, under provisions of RSA 31:19-a, for the purpose of providing funds for maintenance and repairs of the Library building and to raise and appropriate the sum of Twenty Seven Thousand Five Hundred Dollars (\$27,500) to be placed into this fund, and to name the Library Trustees as agents to expend.
- Discussion on warrant article. Change the word "Building" to "Facility".
- Kerri made a motion to approve the proposed 2025 budget of \$358,599. Susan seconded the motion. All in favor.

- Kerri made a motion to accept the warrant article with the word “Facility” replacing “Building”. Jennifer seconded the motion. All members in favor.
- **Review proposed CIP projects & revise as needed:**
 - Library Building expansion for 2027 and 2028 at \$75,000 each.
 - HVAC currently in 2029 for \$75,000. Asking to revise to ‘Emergency’ and increase dollar amount.
 - Roof Replacement in 2030 - \$76,000.

Upcoming Events:

Sept. 4th - Budget Info Due

Sept. 6th - Info to CIP

Sept. 10th - Primary Voting @ NBCS 7 am - 7 pm

Sept. 14th - Friends of the Library Book Sale

Sept. 17th - Trustee Meeting 7 pm

Motion to adjourn meeting at 8:03 pm by Jake. Motion seconded by John. All members in favor.

Respectfully submitted,
Kerri Kelley, secretary