

Regular Meeting of the White Lake Library Board of Trustees

Held virtually via a zoom meeting on August 25, 2021

Call to Order - Meeting called to order by Jennifer Schulz at 6:47 pm. Due to Executive Directive 2020-02, the meeting was held via Zoom.

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Secretary Karen Wyns, Treasurer Beth Rubus, and trustees Gwendolyn Newton and Jake Dudek present. Director Denise Stefanick and Assistant Director Amy Rosen in attendance. All members are physically located in White Lake Township.

Approval of the Agenda - Motion to approve the agenda made by Richard McGlew and seconded by Beth Rubus. Roll call votes: Karen Wyns - yes, Gwendolyn Newton - yes, Jake Dudek - yes. Motion carried. (5 roll call yes votes)

Public Comments - None.

Approval of the Minutes

Motion to approve the July 28, 2021, regular meeting minutes made by Beth Rubus and seconded by Gwendolyn Newton. Motion carried. (5 roll call yes votes)

Officer Reports

- President's Report - Chamber of Commerce Coffee on September 10, 2021, at the Library. Board members should respond to Amy Rosen if they will be attending
- Vice President's Report - None.
- Secretary's Report - Congratulations to the Friends of the Library on the success of their August book sale.
- Treasurer's Report -
 - Beth Rubus presented the August 2021 financial statements and bills. Motion to accept the bills for payment as presented was made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 roll call yes votes)
 - Motion to transfer \$200,000 from Flagstar Savings to PNC Checking was made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 roll call yes votes)

Library Director's Report - Director Stefanick presented her report.

New Business

- Staff Insurance - The new Priority health insurance plan is now available for full time staff. The MERS Defined Contribution Plan, optional 457 plan and Retirement Health Savings account are in the final stages of initial implementation. Currently working on Life, long-term disability and short-term disability insurance.

- TLN Calendar - Motion to accept and approve the 2022 Calendar as presented, made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (5 roll call yes votes).

Old Business - None

Adjournment - Motion to adjourn the meeting made by Karen Wyns and seconded by Jake Dudek. Motion carried. (5 roll call yes votes) Meeting adjourned at 7:52 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, September 22, 2021 at 6:45pm.

Minutes prepared by Karen Wyns, Secretary