

Special Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, January 6, 2022

Call to Order - Meeting called to order by Richard McGlew at 6:51 pm.

Roll Call - President Richard McGlew, Vice President Jake Dudek, Secretary Karen Wyns, Treasurer Gwendolyn Newton and trustee Jennifer Schulz present. Trustee Beth Rubus absent-excused. Director Denise Stefanick and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda made by Jennifer Schulz and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)

Public Comments - None.

Approval of the Minutes - Motion to approve the December 15, 2021, regular meeting minutes made by Jennifer Schulz and seconded by Karen Wyns. Motion carried. (4 yes votes)

Library Director's Report - Director Stefanick updated the board on COVID exposure, new hires and recent donations. Director Stefanick announced her retirement, effective at the end of April 2022.

New Business

- Personnel Committee Report - The Personnel Committee interviewed three firms that deal exclusively in hiring library personnel. After much deliberation, follow-up questions, and checking of references, the committee recommends that the library board hire John Keister and Associates to help facilitate hiring a new library director.
 - Motion to hire John Keister and Associates at a cost not to exceed \$18,500 plus travel expenses made by Karen Wyns and seconded by Jennifer Schulz. Motion carried. (4 yes votes)
- COVID Status Report - Due to the increase in COVID cases and personnel constraints, programs will be conducted virtually during January 2022. The library recommends that all staff and patrons wear masks while in the library, regardless of their vaccination status.

Adjournment - Motion to adjourn the meeting made by Jennifer Schulz and seconded by Jake Dudek. Motion carried. (4 yes votes) Meeting adjourned at 7:50 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, January 26, 2022, at 6:45 pm at the White Lake Township Library Gathering Place.

Minutes prepared by Karen Wyns, Secretary