

Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, November 17, 2021

Call to Order - Meeting called to order by Jennifer Schulz at 6:50 pm.

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Secretary Karen Wyns, Treasurer Beth Rubus (arrived at 7:04 pm) and trustee Gwendolyn Newton present. Trustee Jake Dudek joined by zoom - nonvoting. Director Denise Stefanik and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda made by Gwendolyn Newton and seconded by Karen Wyns . Motion carried. (3 yes votes)

Public Comments - None.

Approval of the Minutes - Motion to approve the October 27, 2021, Regular Meeting minutes, as presented; and the October 27, 2021 Budget Meeting minutes, with changes, made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (3 yes votes)

Officer Reports

- President's Report - None
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report - Richard McGlew presented the November 2021 financial statements and bills. Motion to accept the bills for payment as presented was made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (3 yes votes)

Library Director's Report - Director Stefanick presented her report.

New Business

- Collection Development Policy - Motion to change the address listed on pages 7 and 8 of the White Lake Township Library Collection Development Policy Manual from the old library address to the new library address made by Gwendolyn Newton and seconded by Richard McGlew. Motion carried. (4 yes votes)
- Public Service Policy
 - Update - Motion to approve changes to the White Lake Township Library Public Policy Manual, section IV Library Cards and Patrons Records, subsection 4I Borrowing Limits, as written, made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)
 - Games Policy - tabled for review at December 2021 meeting..

Old Business -

- 2022 Budget - Motion to approve the 2022 Budget Worksheet as presented, made by Gwendolyn Newton and seconded by Beth Rubus. Motion Carried. (4 yes votes)
- Employee Retention - Discussed during budget review. Tabled until December 2021 meeting.
- Certificate of Occupancy - Copies of the Certificate of Occupancy, dated 11/16/21 presented to board members.
- Return of Deposits Landscape and Waterline Bonds - Deposits are expected to be returned next month.

Adjournment - Motion to adjourn the meeting made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes) Meeting adjourned at 7:42 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, December 15, 2021 at 6:45pm at the White Lake Township Library Gathering Place.

Minutes prepared by Karen Wyns, Secretary