

## **Regular Meeting of the White Lake Township Library Board of Trustees**

Held at the Library on Wednesday, the 24<sup>th</sup> day of June, 2015 at 6:45PM

Call to Order – Meeting called to order by Pamela Collins at 6:49 PM

Roll Call – President Pamela Collins, Vice President Rich McGlew, Treasurer Joseph Fennell, Secretary Jennifer Schulz, Trustee Glenn Rossow, Trustee Liz Smith (arrived 7:08 PM), Library Director Lawrence Ostrowski and Deputy Director Denise Stefanick, present.

Approval of the Agenda – Motion to approve agenda as amended made by Glenn Rossow and seconded by Joseph Fennell. Motion carried. (4 yes votes)

Public Comments – None

Approval of the Minutes – Motion to approve the May 2015 Regular Meeting Minutes as amended and presented made by Jennifer Schulz and seconded by Rich McGlew. Motion carried. (4 yes votes).

President's Report – None

Vice President's Report – None

Secretary's Report – None

Treasurer's Report – June Vendor Bills presented by Joseph Fennell. Motion to approve June vendor bills as presented made by Joseph Fennell and seconded by Rich McGlew. Motion carried. (4 yes votes).

Library Director's Report – Presented by Lawrence Ostrowski.

### Committee Reports

- Personnel manual – Reviewed status.

### New Business

- Presentation by Energy Design Service systems (EDSS) – Motion to approve EDSS's lighting and labor plan not to exceed \$10,500 as presented by Kevin Freidrich made by Jennifer Schulz and seconded by Joseph Fennell. Motion carried. (4 yes votes).
- Boy Scout Eagle Projects / Little Libraries – Reviewed proposal.
- Review of 2014 Audit prepared by Bredernitz, Wagner & Co. – Motion to accept clean audit opinion made by Glenn Rossow and seconded by Joseph Fennell. Motion carried. (5 yes votes).
- Review of Michigan Office Solution's Copier/Printer Assessment Analysis – Motion to approve proposal as presented made by Jennifer Schulz and seconded by Liz Smith. Motion carried. (5 yes votes).
- Genisys Credit Union Resolution – Motion to transfer \$150,000 to a 24 month CD at Genisys Credit Union made by Joseph Fennell and seconded by Liz Smith. Motion carried. (5 yes votes).

### Old Business

- Public Service Policy – Closed.
- Strategic Planning – Reviewed project status.

Adjournment – Motion to adjourn made by Glenn Rossow and seconded by Liz Smith. Motion carried. (5 yes votes) Meeting adjourned at 8:27 PM.

**The next Regular Meeting of the White Lake Township Library Board is scheduled for Wednesday, July 22<sup>nd</sup>, 2015 at 6:45 PM in the lower level meeting room.**

Minutes prepared by Jennifer Schulz, Secretary