

Regular Meeting of the White Lake Township Library Board of Trustees

Held at White Lake Township Library on the 24th day of January 2018 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:45 pm

Roll Call – President Glenn Rossow, Treasurer Joseph Fennell, Secretary Richard McGlew, Trustee David Varadian, and Trustee Karen Birkholz present. Vice President Jennifer Schulz excused late and arrived at 7:06 pm.

Approval of the Agenda – Motion to approve agenda made by David Varadian and seconded by Karen Birkholz. Motion carried. (4 yes votes, with Jennifer Schulz absent.)

Public Comments – None

Approval of the Minutes – Motion to approve the December 20, 2017 regular meeting minutes as amended made by Joseph Fennell and seconded by Richard McGlew. Motion carried. (4 yes votes, with Jennifer Schulz absent.)

Library Building Committee Report

- Project Timeline, Status, and Next Actions – Reviewed status. We released a bid package and are receiving responses. Bid opening is scheduled for February 1, 10 am. Bill Butka will be the on-site supervisor for McCarthy and Smith.
- Status of Civic Center Development Study – The Civic Center Development Study report is complete and has been delivered.

Officer Reports

- President's Report – Brief comment.
- Vice President's Report – None.
- Secretary's Report – None.
- Treasurer's Report – Treasurer Joseph Fennell presented bills.
 - Motion to pay the January bills as submitted and to pay the Township \$10,000 towards arrears, made by Joseph Fennell and seconded by Jennifer Schulz. Motion carried. (5 yes votes)
 - The CD at Genesys has matured and is currently at 0.65% money market.
 - Motion to transfer \$500,000 from PNC account to Flagstar account made by Joseph Fennell and seconded by Karen Birkholz. Motion carried. (5 yes votes.)

Library Director's Report – Presented by Denise Stefanick. Noted that security system considerations still need to be explored for the new library building. The Library Network Consortium and fifty-six (56) metro libraries that share a library catalog and circulation system are gearing up to migrate to a new system. The Library staff are busy cleaning up records in the current catalog to be ready for the system transition that is planned for Memorial Day weekend.

New Business

- Agreement with White Lake Township re: White Lake Library Building project – Joseph Fennell reviewed current status.

Old Business

- ADA Request for Accommodation – Rich McGlew reported that both devices tested last month failed. We are trying another recorder, but did not start the recording at the start of the meeting but had started the recording when he noted that no recording was being made.
- Personnel Policy Update – Tabled

Adjournment

Motion to adjourn made by Richard McGlew and second by David Varadian. Motion carried. (5 yes votes) Meeting adjourned at 8:10 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, February 21, 2018 in the lower level meeting room at 6:45 pm.

Minutes prepared by Richard McGlew, Secretary