

## **Regular Meeting of the White Lake Township Library Board of Trustees**

Held at White Lake Township Library on the 28th day of March 2018 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:45 pm

Roll Call – President Glenn Rossow, Vice President Jennifer Schulz, Secretary Richard McGlew, and Trustee David Varadian present. Trustee Karen Birkholz and Treasurer Joseph Fennell are excused.

Approval of the Agenda – Motion to approve the agenda made by Jennifer Schulz and seconded by David Varadian. Motion carried. (3 yes votes)

Public Comments – Comments made by Sharon Keranen, 9393 Steephollow Dr.

Approval of the Minutes – Motion to approve the February 21, 2018 regular meeting minutes as presented made by Richard McGlew and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

### Library Building Committee Report

- Project Timeline, Status, and Next Actions – Reviewed status. Aaron from McCarthy & Smith reviewed the bid status, noting that we had bids for the remaining two items, water line and landscaping.

Motion to accept the base bid package of \$ 6,206,397, as presented, plus \$23,000 for Bid Division 104, Alternate 6, for a total of \$6,229,397.00, made by Jennifer Schulz and seconded by David Varadian. Motion carried. (3 yes votes)

- McCarthy & Smith New Contract – Pulled forward from New Business. Current contract is an agency CM contract. A GMP contract, including risk bond was discussed.

Motion to replace the current Agency CM contract with McCarthy and Smith with a GMP contract with McCarthy and Smith made by Jennifer Schulz and seconded by Richard McGlew. Motion carried. (3 yes votes)

### Officer Reports

- President's Report – Effective March 8, Larry Ostrowski separated from the White Lake Township Library.

Motion to change Denise Stefanick's title from Co-Director to Director made by Jennifer Schulz and seconded by David Varadian. Motion carried. (3 yes votes)

- Vice President's Report – None.
- Secretary's Report – Secretary Richard McGlew wished Larry well.
- Treasurer's Report – In Treasurer Fennell's absence Denise Stefanick presented the bills.

Motion to pay the February bills as presented, made by Richard McGlew and seconded by David Varadian. Motion carried. (3 yes votes)

Library Director's Report – Presented by Denise Stefanick.

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### New Business

- Resolution of Support – White Lake Township Park near new Library

Motion to approve Resolution of Support #18-001 made by Richard McGlew and seconded by David Varadian. Motion carried. (3 yes votes)

- McCarthy & Smith New Contract – Pulled forward to Library Building Committee report and already discussed.

### Old Business

- ADA Request for Accommodation – Rich McGlew reported that a recording was provided and that he was recording the meeting.
- Building expense approval authorization levels – Tabled
- Agreements with the Charter Township of White Lake

- Re: Bonds for Library Building Project

Motion to approve Draft 7, amended 3/12/18, of the Agreement re: White Lake Township Building Project made by Jennifer Schulz and seconded by David Varadian. Motion carried (3 yes votes)

- Re: Reimbursement for Temporary Advancement of Funds – agreement executed.

### Adjournment

Motion to adjourn the meeting made by Richard McGlew and second by David Varadian. Motion carried. (3 yes votes)

Meeting adjourned at 8:48 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, April 25, 2018 in the lower level meeting room at 6:45 pm.

Minutes prepared by Richard McGlew, Secretary