

Regular Meeting of the White Lake Township Library Board of Trustees

Held at White Lake Township Library on the 22nd day of August 2018 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:47 pm

Roll Call – President Glenn Rossow, Vice President Jennifer Schulz, Secretary Richard McGlew, Treasurer Joseph Fennell, Trustee Karen Birkholz, and Trustee David Varadian present.

Approval of the Agenda – Motion to approve the agenda made by Jennifer Schulz and seconded by Richard McGlew. Motion carried. (5 yes votes)

Public Comments – Comments made by Mary Earley, 5925 Pine Ridge Ct.

Approval of the Minutes – Motion to approve the July 22, 2018 regular meeting minutes as presented, with correction to Treasurer Fennell's name throughout, made by Karen Birkholz and seconded by David Varadian. Motion carried. (5 yes votes)

Library Building Reports

- Overall Project Timeline, Status, and Next Actions: President Rossow
 - Reported general progress as good, with some items ahead and some behind. The overall project timeline is not changed.
 - Steel is erected, and without need for changes to steel or foundation.
 - Elizabeth Lake Road work for acceleration lanes changed from planned with longer and wider lanes now required.
- Financial: Treasurer Fennell
 - President Rossow reported that lack of foundation and steel issues means contingency remains in good shape.
 - Motion to approve the third pay application totaling \$449,611.81 for payment by the township made by Joseph Fennell and seconded by David Varadian. Motion carried. (5 yes votes)
- Other Owner Costs: Director Stefanick
 - Reviewed, noting we incurred additional expense for bond account bank checks and for additional C2AE service.
- Technology: Secretary McGlew
 - Director Stefanick noted a conduit size issue to be resolved and a need to review security needs.
- Interior: Vice President Schulz
 - Reviewed, noting that almost all furniture is now selected.
- Fundraising: Trustees Birkholz and Varadian
 - Trustees Birkholz and Varadian discussed some fundraising ideas, soliciting ideas and participation.

Officer Reports

- President's Report – President Glenn Rossow expressed thanks to all who participated in or supported the successful renewal campaign.
- Vice President's Report – None
- Secretary's Report – None
- Treasurer's Report – Treasurer Fennell presented the bills.

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- Motion to approve the August bills for payment, as presented, made by Joseph Fennell and seconded by Richard McGlew. Motion carried. (5 yes votes)
- Reported on discussions with PNC on establishing a CD

Library Director's Report – Director Stefanick presented

- The August primary had a record turnout, with the library millage renewal passing with 59% yes votes.

New Business

- Audit Results — Motion to accept the clean audit report, as presented, made by Joseph Fennell and seconded by Jennifer Schulz. Motion carried (5 yes votes)
- Millage Election Results — Discussed during the Library Director's report presentation.
- Director's Objectives — Discussion delayed until the end of Old Business.

Old Business

- ADA Request for Accommodation – Discussed
- Art Competition — Not discussed
- Director's Objectives — Discussed

Adjournment

Motion to adjourn the meeting made by Jennifer Schulz and second by David Varadian. Motion carried. (5 yes votes)

Meeting adjourned at 8:41 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, September 26, 2018 in the lower level meeting room at 6:45 pm.

Minutes prepared by Richard McGlew, Secretary