

Regular Meeting of the White Lake Township Library Board of Trustees

Held at White Lake Township Library on the 26th day of September 2018 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:45 pm

Roll Call – President Glenn Rossow, Vice President Jennifer Schulz, Trustee Karen Birkholz, Trustee David Varadian, Library Representative Amy Rosen present. Treasurer Joseph Fennell excused. Secretary Richard McGlew excused. Library Director Denise Stefanick excused.

Approval of the Agenda – Motion to approve the agenda made by Karen Birkholz and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Public Comments – None

Approval of the Minutes – Motion to approve the August 22nd, 2018 regular meeting minutes as presented made by Karen Birkholz and seconded by David Varadian. Motion carried. (3 yes votes)

Library Building Reports

- Overall Project Timeline, Status, and Next Actions - Glenn Rossow and Aaron Phillips representing McCarthy & Smith reviewed status. Motion to approve Change Order #1 as reviewed by the building committee for the amount of \$218,019.37 made by Karen Birkholz and seconded by David Varadian. Motion carried. (3 yes votes) Motion to approve Cost Book #4 as reviewed by the building committee for the amount of \$597,668.97 made by Jennifer Schulz and seconded by Karen Birkholz. Motion carried. (3 yes votes)
- Other Owner Costs – Glenn Rossow reviewed status.
- Technology – Glenn Rossow reviewed status.
- Interior – Jennifer Schulz reviewed status.
- Fundraising – Karen Birkholz reviewed status.

Officer Reports

- President's Report – None
- Vice President's Report – None
- Secretary's Report – None
- Treasurer's Report – Glenn Rossow presented the bills. Motion to pay the September bills as presented and the holding of check #16132 due to lack of clear definition of escrow and Johnson & Anderson additional fees made by Jennifer Schulz and seconded by David Varadian. Motion carried. (3 yes votes) Motion to transfer \$250,000 from Flagstar to PNC made by Jennifer Schulz and seconded by Karen Birkholz. Motion carried. (3 yes votes)

Library Director's Report – Presented by Amy Rosen.

New Business

- Open Trustee Position – Treasurer Joseph Fennell’s resignation letter to President Glenn Rossow was accepted. Status of search process reviewed by Glenn Rossow.

Old Business

- ADA Request for accommodation – Reviewed status.

Adjournment – Motion to adjourn the meeting made by Karen Birkholz and seconded by David Varadian. Motion carried (3 yes votes) Meeting adjourned at 8:00PM by Glenn Rossow.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, October 24th, 2018 immediately following the 2019 Budget Special Meeting in the lower level meeting room.

Minutes prepared by Vice-President Jennifer Schulz.