

## **Regular Meeting of the White Lake Township Library Board of Trustees**

Held at White Lake Township Library on the 24th day of April, 2019 at 6:45 pm

Call to Order – Meeting called to order by Glen Rossow at 6:45 pm.

Roll Call – President Glenn Rossow, Vice President David Varadian, Treasurer Richard McGlew, Secretary Jennifer Schulz (arrived 6:51PM), Trustee Karen Wyns, Trustee Beth Rubus present. Director Denise Stefanick, Maria Good Technology Librarian, and Administrative Assistant Rachael Weaver in attendance.

Approval of the Agenda – Motion to approve the agenda made by Rich McGlew and seconded by Beth Rubus. Motion carried. (4 yes votes)

Public Comments– Roger Herrington, 240 Wiggins Lane, White Lake, 48386

Approval of the Minutes – Motion to approve March 27, 2019 regular meeting minutes as presented, made by David Varadian and seconded by Beth Rubus. Motion carried. (4 yes votes)

### Library Building Reports

- Overall Project Timeline, Status, and Next Actions: Glenn Rossow
  - Status reviewed by Glen Rossow. Over 80% of work on the new building is complete.
- Financials: Glenn Rossow
  - Status reviewed by Glenn Rossow.
  - Motion to approve Cost Control Book 11 totaling \$617,299.45 for payment by the township made by Rich McGlew and seconded by Karen Wyns. Motion carried. (5 yes votes)
  - Motion to approve change order 3 totaling \$120,385.82 for payment by the township made by David Varadian and seconded by Karen Wyns. Motion carried. (5 yes votes)
- Other Owner Costs: Denise Stefanick
  - Technology: Rich McGlew
    - Status Reviewed by Rich McGlew.
  - Interior & Signage: Jennifer Schulz
    - Status Reviewed by Denise Stefanick and Jennifer Schulz. Motion to approve exterior monument sign budget as reviewed for \$39,913 made by Jennifer Schulz and seconded by Rich McGlew. Motion carried. (5 yes votes)
  - Move to New Library: Amy Rosen
    - Status Reviewed by Denise Stefanick
  - Fundraising: President Rossow, Director Stefanick, and Trustee Varadian
    - Status of Friends May 4<sup>th</sup> fundraiser at the new library building reviewed by Glenn Rossow and Denise Stefanick.

### Officer Reports

- President's Report – Glenn Rossow thanked David Varadian for leading last month's meeting in Glenn's absence. Glenn also thanked the Friends for their efforts in the upcoming fundraiser.
- Vice President's Report – None

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- Secretary's Report– None
- Treasurer's Report – Rich McGlew presented April 2019 bills and financials. Motion to approve the April's bills for payment as presented made by Rich McGlew and seconded by David Varadian. Motion carried. (5 yes votes)

Library Director's Report – Director Stefanick presented report.

New Business – None

Old Business

- New Library Public Space Policy – Will review at next month's meeting.
- Recommendation for change to Public Service Policy – Media - Will review at next month's meeting.

Adjournment - Motion to adjourn the meeting made by Jennifer Schulz and second by Karen Wyns. Motion carried. (5 yes votes) Meeting adjourned at 7:44 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, May 22<sup>nd</sup>, 2019 in the lower level meeting room at 6:45 pm.

Minutes prepared by Jennifer Schulz, Secretary