

Regular Meeting of the White Lake Township Library Board of Trustees

Held at White Lake Library on the 26th day of June, 2019 at 6:45 pm

Call to Order – Meeting called to order by Glen Rossow at 6:48 pm.

Roll Call – President Glenn Rossow, Vice President David Varadian, Treasurer Richard McGlew (arrived 6:51pm), Secretary Jennifer Schulz, Trustee Beth Rubus present. Director Denise Stefanick, Assistant Director Amy Rosen, and Administrative Assistant Rachael Weaver in attendance. Excused: Trustee Karen Wynn.

Approval of the Agenda – Motion to approve the agenda made by David Varadian and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Public Comments – Mary Early, 5925 Pine Ridge Court, White Lake, 48386

Approval of the Minutes – Motion to approve May 22, 2019 regular meeting minutes as presented, made by Jennifer Schulz and seconded by Beth Rubus. Motion carried. (4 yes votes)

Library Building Reports

- Overall Project Timeline, Status, and Next Actions: Glenn Rossow
 - Status reviewed by Glenn Rossow.
- Financials: Glenn Rossow
 - Status reviewed by Glenn Rossow.
 - Motion to approve Cost Control Book 13 totaling \$254,887.05 for payment by the township made by Jennifer Schulz and seconded by David Varadian. Motion carried. (4 yes votes)
 - Motion to approve change order 5 totaling \$78,797.04 for payment by the township made by Jennifer Schulz and seconded by David Varadian. Motion carried. (4 yes votes)
- Other Owner Costs: Denise Stefanick
 - Technology: Rich McGlew
 - Status reviewed by Rich McGlew.
 - Interior & Signage: Jennifer Schulz
 - Status reviewed by Jennifer Schulz.
 - Move to New Library: Amy Rosen
 - Status reviewed by Amy Rosen
 - Fundraising: President Rossow, Director Stefanick, and Trustee Varadian
 - Status reviewed by Glenn Rossow. Gerri Herrington and Patty Leonard from the Friends of the Library presented Glenn with a check for \$17,000 from the fundraiser held in May and other donations.

Officer Reports

- President's Report – Glenn reviewed goals and strategic planning and led a discussion regarding potential projects and uses for the new building.
- Vice President's Report – Congratulated Denise and her staff on a successful move the new building.
- Secretary's Report – Congratulated the team on the new building

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- Treasurer's Report – Rich McGlew presented June 2019 bills and financials. Motion to approve the June's bills for payment as presented made by Rich McGlew and seconded by David Varadian. Motion carried. (4 yes votes)

Library Director's Report – Director Stefanick presented report.

New Business

- Library Annex – Glenn Rossow lead a discussion of potential uses for the former library building. Now that building is unoccupied by staff or patrons and the air conditioning temperature has been raised to 85 degrees, it looks like the monthly cost for operation of the grinder equipment for the township is between \$500 and \$600 per month. Denise Stefanick to monitor June and July bills to confirm this cost.

Old Business

- New Library Public Space Policy – Jennifer Schulz lead a discussion to finalize meeting space policy for the new facility.
- Adjournment - Motion to adjourn the meeting made by Rich McGlew and seconded by David Varadian. Motion carried. (4 yes votes) Meeting adjourned at 9:18 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, July 24th, 2019 at 6:45 PM in The Gathering Place at the White Lake Library, 11005 Elizabeth Lake Road.

Minutes prepared by Jennifer Schulz, Secretary