

Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Library on the 28th day of August, 2019 at 6:45 pm

Call to Order – Meeting called to order by David Varadian at 6:46 pm.

Roll Call – Vice President David Varadian, Treasurer Richard McGlew, Secretary Jennifer Schulz, Trustee Beth Rubus, Trustee Karen Wyns present. Director Denise Stefanick and Assistant Director Amy Rosen in attendance. Excused: President Glenn Rossow.

Approval of the Agenda – Motion to approve the agenda made by Jennifer Schulz and seconded by Karen Wyns. Motion carried. (4 yes votes)

Public Comments – None

Approval of the Minutes – Motion to approve the July 24, 2019 regular meeting minutes as presented made by Beth Rubus and seconded by Karen Wyns. Motion carried. (4 yes votes)

Officer Reports

- President's Report – None
- Vice President's Report – None
- Secretary's Report – Jennifer Schulz presented five potential donor signs for review. Version 4 was selected. A sample will be made for final approval.
- Treasurer's Report – Rich McGlew presented August 2019 bills and financials. Motion to approve the August's bills for payment as presented made by Rich McGlew and seconded by Karen Wyns. Motion carried. (4 yes votes) Motion to accept the 2018 Audit Report as presented made by Rich McGlew and seconded by Jennifer Schulz. Motion carried. (4 yes votes)

Library Director's Report – Director Stefanick presented report.

New Business

- Approval of Cleaning Contract – Denise Stefanick reviewed cleaning contract bids from six local companies and recommended Road Runr. Motion to proceed with a one-year contract with Road Runr for building cleaning as presented made by Jennifer Schulz and seconded by Karen Wyns. Motion carried. (4 yes votes)

Old Business

- New Library Public Space Policy – The final version of Meeting Room Policy presented by Denise Stefanick. Motion to approve the meeting room policy as presented made by Rich McGlew and seconded by Beth Rubus. Motion carried. (4 yes votes)
- Library Annex – Status reviewed by Denise Stefanick.

Adjournment - Motion to adjourn the meeting made by Karen Wyns and seconded by Beth Rubus. Motion carried. (4 yes votes) Meeting adjourned at 8:23 pm.

The next regular meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, September 25, 2019 and will be held in The Gathering Place.

Minutes prepared by Jennifer Schulz, Secretary