

Regular Meeting of the White Lake Library Board of Trustees

Held virtually via a zoom meeting on October 28, 2020

Call to Order - Meeting called to order by Jennifer Schulz at 8:02 pm. Due to the stay at home COVID-19 order, the meeting was held via Zoom.

Roll Call - President Jennifer Schulz, Vice President David Varadian, Secretary Karen Wyns, Treasurer Richard McGlew, trustees Beth Rubus and Glenn Rossow present. Director Denise Stefanick, Assistant Director Amy Rosen and Heather Clark in attendance.

Approval of the Agenda - Motion to approve the agenda, with changes to date, made by Karen Wyns and seconded by David Varadian. Roll call votes: Richard McGlew - yes, Beth Rubus - yes, and Glenn Rossow - yes. Motion carried. (5 roll call yes votes)

Public Comments - None.

Approval of the Minutes - Motion to approve September 23, 2020 regular meeting minutes, with changes, made by Richard McGlew and seconded by Beth Rubus. Motion carried. (4 roll call yes votes; one abstained)

Officer Reports

- President's Report - Patio update presented.
- Vice President's Report - None.
- Secretary's Report - None.
- Treasurer's Report -
 - Richard McGlew presented the October 2020 bills and financials. Motion to accept the bills for payment as presented made by Richard McGlew and seconded by David Varadian. Motion carried. (5 roll call yes votes)

Library Director's Report - Director Stefanick presented her report.

New Business

- COVID 19 response plan policy update - covered in director's report.
- Library Board Bylaw Update - presented for board review.
- Johnson Controls HVAC Software Maintenance Contract – no action needed.
- Goyette HVAC Maintenance Contract - Motion to accept the Goyette HVAC maintenance contract made by Beth Rubus and seconded by Richard McGlew. Motion carried. (5 roll call yes votes)
- Jake Ryan Landscape group - Motion to accept the Jake Ryan Landscape group snow removal contract made by Beth Rubus and seconded by Richard McGlew. Motion carried. (5 roll call yes votes)

Old Business - Patio - The patio pavers are expected to be completed by mid November.

Adjournment - Motion to adjourn the meeting made by David Varadian and seconded by Karen Wyns. Motion carried. (5 roll call yes votes) Meeting adjourned at 9:09 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, November 18, 2020, via Zoom.

Minutes prepared by Karen Wyns, Secretary