

## **Regular Meeting of the White Lake Library Board of Trustees**

Held at White Lake Library on the 19th day of February, 2020

Call to Order - Meeting called to order by Jennifer Schulz at 6:45 pm.

Roll Call - President Jennifer Schulz, Vice President David Varadian, Secretary Karen Wynn, Treasurer Richard McGlew, Trustee Glenn Rossow, Trustee Beth Rubus present. Director Denise Stefanick, Assistant Director Amy Rosen and Administrative Assistant Heather Clark in attendance.

Approval of the Agenda - Motion to approve the agenda made by David Varadian and seconded by Glenn Rossow. Motion carried. (5 yes votes)

Public Comments - Carol Tamasiunas, 8085 Nathan Oscar, White Lake, MI spoke on behalf of the Friends of the White Lake Library. The Friends will be hosting a High Tea and Fashion Show at the library on Sunday, May 31, 2020. This is a community fundraiser with proceeds going to the children's area patio at the library. Tickets are \$38 and can be purchased at the library.

Approval of the Minutes - Motion to approve the January 22nd, 2020 regular meeting minutes as presented, made by Glenn Rossow and seconded by David Varadian. Motion carried. (5 yes votes)

### Officer Reports

- President's Report - None.
- Vice President's Report - None.
- Secretary's Report - None.
- Treasurer's Report -
  - Richard McGlew expressed his thanks to Mary Ann Carr for her dedicated years of service to the White Lake Library Children's Department.
  - Richard McGlew presented the February 2020 bills and financials. Motion to approve the February bills for payment as presented made by Richard McGlew and seconded by Karen Wynn. Motion carried. (5 yes votes)
  - Richard McGlew presented Cost Control Book #17. Motion that we pay \$142,377.25 for new building expenses included in Cost Control Book #17 was presented by Richard McGlew, seconded by David Varadian. Motion carried. (5 yes votes)

Library Director's Report - Director Stefanick presented report.

### New Business

- Public Services Policy Manual. Director Denise Stefanick presented the proposed changes for the revised Public Policy Manual. Manual was reviewed by the board. The final manual should be voted on at the March, 2020 meeting.

### Old Business

- Library Annex - Glenn Rossow provided an update on the Library Annex.
- Patio and Landscape Project - Glenn Rossow announced that the bid packets for the patio and landscape projects are available and several companies have already picked up packets. March 2, 2020 at 5:00 pm is the cutoff for when all bids must be submitted.
- 2019 Budget - The 2019 end of year budget was presented. Rich McGlew presented a motion to adjust the budget so any income item that came in under budget, the budget is then reduced to the actual; and any expense item that exceeds the budget amount must be increased to the actual spending. The total income and expense must remain unchanged. Seconded by Beth Rubus. Motion carried. (5 yes votes)

Adjournment - Motion to adjourn the meeting made by Richard McGlew and seconded by David Varadian. Motion carried. (5 yes votes) Meeting adjourned at 7:57 pm.

**The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, March 25, 2020 at 6:45 PM in The Gathering Place.**

Minutes prepared by Karen Wyns, Secretary