

Regular Meeting of the White Lake Library Board of Trustees

Held virtually via a zoom meeting on January 27, 2021

Call to Order - Meeting called to order by Jennifer Schulz at 6:46 pm. Due to the stay at home COVID-19 order, the meeting was held via Zoom.

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Secretary Karen Wyns, Treasurer Beth Rubus, trustees Jake Dudek and Gwendolyn Newton present. Director Denise Stefanick and Assistant Director Amy Rosen in attendance. All members are physically located in White Lake Township.

Approval of the Agenda - Motion to approve the agenda made by Richard McGlew and seconded by Beth Rubus. Roll call votes: Karen Wyns - yes, Gwendolyn Newton - yes, Jake Dudek - yes. Motion carried. (5 roll call yes votes)

Public Comments - None.

Approval of the Minutes

Motion to approve December 16, 2020 regular meeting minutes made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 roll call yes votes)

Officer Reports

- President's Report - None
- Vice President's Report - Richard McGlew presented the 2019 audit. He noted that we have a clean audit, despite the fact that it was conducted during the COVID lockdown and with the capitalization of the library. Motion to accept the audit as presented made by Richard McGlew and seconded by Beth Rubus. Motion carried. (5 roll call yes votes)
- Secretary's Report - None
- Treasurer's Report -
 - Richard McGlew presented the January 2021 financial statements and bills. Motion to accept the bills for payment as presented made by Beth Rubus and seconded by Richard McGlew. Motion carried. (5 roll call yes votes)
 - Motion made by Beth Rubus to move \$500,000 from PNC checking to Flagstar Bank and seconded by Karen Wyns. Motion carried (5 roll call yes votes)

Library Director's Report - Director Stefanick presented her report.

New Business

- Charter Township Human Resource Allocation - presented for review
- Quality Service Audit Checklist -
- Strategic Planning -

Old Business - None

Adjournment - Motion to adjourn the meeting made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 roll call yes votes) Meeting adjourned at 8:37 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, February 24, 2021, via Zoom.

Minutes prepared by Karen Wyns, Secretary