



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, December 14, 2022

Call to Order - Meeting called to order by Richard McGlew at 6:45 pm.

Roll Call - President Richard McGlew, Secretary Karen Wyns, Treasurer Gwendolyn Newton and Trustee Jennifer Schulz present. Vice President Jake Dudek absent, excused. Director April Stevenson, Assistant Director Amy Rosen, and Admin Assistant Heather Clark in attendance.

Approval of the Agenda - Motion to approve the agenda with the following change: The fourth item under new business changed to “Committee to Review Applications for new Library Board member” made by Karen Wyns and seconded by Gwendolyn Newton. Motion carried. (3 yes votes)

Public Comments - none

Approval of the Minutes -

- Motion to approve the November 22, 2022, regular meeting minutes as presented, made by Gwendolyn Newton and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Officer Reports

- President’s Report - Merry Christmas and Happy New Year.
- Vice President’s Report - None.
- Secretary’s Report - None.
- Treasurer’s Report -
 - Gwendolyn Newton presented the December 2022 financial statements and bills. Motion to accept the bills for payment as presented, made by Karen Wyns and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Library Director’s Report - April Stevenson presented her report

Committee Reports

- Finance Committee - Motion to renew the three month CD at Flagstar Bank for six months made by Jennifer Schulz and seconded by Karen Wyns. Motion carried. (3 yes votes)

New Business

- Election of 2023 Officers - Motion made by Karen Wyns and seconded by Gwendolyn Newton to nominate the slate of Jennifer Schulz as president, Richard McGlew as vice president, Jake Dudek as secretary, and Gwendolyn Newton as treasurer. Motion carried. (3 yes votes)
- Development of Library Board Strategic Planning Committee - Motion made by Karen Wyns and seconded by Gwendolyn Newton to establish a Library Board Strategic Planning Committee consisting of the following members: Richard McGlew, Jennifer Schulz and Karen Wyns. Motion carried. (3 yes votes)
- Development of Library Board Policy Committee - Motion made by Jennifer Schulz and seconded by Gwendolyn Newton to establish a Library Board Policy Committee consisting of the following members: Gwendolyn Newton and Jake Dudek. Motion carried. (3 yes votes)
- Committee to Review Applications for new Library Board member - Motion made by Jennifer Schulz and seconded by Karen Wyns to establish a committee to review the applications for a new library board member consisting of the following members: Jennifer Schulz, Gwendolyn Newton, and Richard McGlew. Motion carried. (3 yes votes)

Old Business

- Policy Comparison and Clarification
 - 4.12 Leaves of Absence - Motion made by Gwendolyn Newton and seconded by Jennifer Schulz to approve the change to the Staff Policy Manual, 4 - Time Off and Benefits, 4.12 Leaves of Absence, as presented. Motion carried. (3 yes votes)
 - Leave of Absence Application - form provided to the board.
- Strategic Plan Consultant Pricing - Four consultants pricing information was provided to the board.
- Orangeboy Marketing Data Usage Review - additional information provided.

Adjournment - Motion to adjourn the meeting made by Jennifer Schulz and seconded by Karen Wyns. Motion carried. (3 yes votes) Meeting adjourned at 8:09 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, January 25, 2023 at 6:45pm at the White Lake Township Library Gathering Place.

Minutes prepared by Karen Wyns, Secretary