



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, November 22, 2022

Call to Order - Meeting called to order by Jake Dudek at 6:48 pm.

Roll Call - Vice President Jake Dudek, Secretary Karen Wyns, Treasurer Gwendolyn Newton and Trustee Jennifer Schulz present. President Richard McGlew and Trustee Beth Rubus absent, excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Karen Wyns and seconded by Gwendolyn Newton. Motion carried. (3 yes votes)

Public Comments - none

Approval of the Minutes -

- Motion to approve the October 26, 2022, regular meeting minutes and the 2023 Budget meeting minutes as presented, made by Gwendolyn Newton and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Officer Reports

- President's Report - None.
- Vice President's Report - None.
- Secretary's Report - None.
- Treasurer's Report -
 - Gwendolyn Newton presented the November 2022 financial statements and bills. Motion to accept the bills for payment as presented, made by Karen Wyns and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Library Director's Report - April Stevenson presented her report

Committee Reports

- Finance Committee - Changes are well underway for all banking updates. Credit cards should be available next week.
 - Bank Change Updates

- Investment Updates

New Business

- 2023 Library Board Meeting Schedule. Motion to approve the 2023 Library Board Meeting Schedule, as amended during this meeting, made by Jennifer Schulz and seconded by Gwendolyn Newton . Motion carried. (3 yes votes)
- Library Board Member Application Review. Motion to approve the Library Board Member Application as amended to include length of term, made by Gwendolyn Newton and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Old Business

- 2023 Budget. Motion to approve the 2023 Budget as presented by the library director, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes)
- Policy Comparison & Clarification -
 - 4.12 Leaves of Absence. Information provided to the board. After discussion, changes will be made and presented at the December meeting.
- Strategic Plan Consultant Pricing. Pricing from four companies provided for informational purposes. Discussion to continue at the December meeting.
- Drive up Window/Zoning Issue. Update provided.
- Review of Policy 1S: Volunteers. Motion to approve the changes to the White Lake Township Library Policy Manual, Public 1S: Volunteers, as presented, made by Karen Wyns and seconded by Jennifer Schulz . Motion carried. (3 yes votes)

Adjournment - Motion to adjourn the meeting made by Jennifer Schulz and seconded by Karen Wyns. Motion carried. (3 yes votes) Meeting adjourned at 7:59 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, December 14, 2022 at 6:45pm at the White Lake Township Library Gathering Place.

Minutes prepared by Karen Wyns, Secretary