



**Regular Meeting of the White Lake Library Board of Trustees**

Held at White Lake Township Library, January 24, 2024

Call to Order - The January 24, 2024, regular meeting of the White Lake Township Library Board of Trustees was called to order by Vice President Richard McGlew at 6:45 pm.

Pledge of Allegiance

Roll Call - Vice President Richard McGlew, Secretary Karen Wyns, Treasurer Gwendolyn Newton, trustees Eric Shotwell and Carie Francis present. President Jennifer Schulz absent, excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented, made by Eric Shotwell and seconded by Carie Francis. Motion carried. (4 yes votes)

Public Comments - None

Presentations - None

Approval of the Minutes -

- Motion to approve the December 28, 2023, special meeting minutes as written, made by Karen Wyns and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)

Officer Reports

- President's Report - None.
- Vice President's Report - Mask-wearing for safety.
- Secretary's Report - None
- Treasurer's Report -
  - Gwendolyn Newton presented the January 2024 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes)

Library Director's Report - The report was received and placed on file.

Committee Reports

- Finance Committee -
  - Motion to transfer \$140,000 from Flagstar checking to a 7-month CD at Genisys Credit Union made by Gwendolyn Newton and seconded by Carie Francis. Motion carried. (4 yes votes)

- Motion to transfer \$200,000 from Flagstar checking to a 12-month CD at Lake Michigan Credit Union made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (4 yes votes)
- Motion to transfer \$200,000 from Flagstar checking to a 6-month Flagstar CDAR made by Gwendolyn Newton and seconded by Carie Francis. Motion carried. (4 yes votes)
- Motion to transfer \$200,000 from Flagstar Bank CD maturing on March 29, 2024, to Flagstar checking made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (4 yes votes)
- Strategic Planning Committee - Implementation Plan for 2024-2026 presented to board.
- Policy Committee - Update provided.

#### New Business

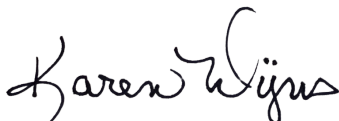
- 3D Printer Policy Review - Motion to approve the 3D Printer Policy as drafted, made by Eric Shotwell and seconded by Carie Francis. Motion carried. (4 yes votes)
- Friends Memorandum of Understanding Review - Presented to board for review.
- Friends Wish List Quote Reviews
  - Laser Engraver - Motion to purchase Makeblock/XTool laser engraver made by Gwendolyn Newton and seconded by Carie Francis. Motion carried. (4 yes votes)
  - Program Tables - Motion to purchase five (5) tables from Library Design Associates made by Carie Francis and seconded by Eric Shotwell. Motion carried. (4 yes votes)
- Security Cameras Quote Review - Motion to approve the security cameras quote as presented made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried (4 yes votes)
- Door Access Control System (FOB) Quote Review - Additional information will be provided at February 28, 2024 board meeting.

#### Old Business

- 2024 Library Board Committee Discussion - The following is the tentative committees:
  - Finance - Gwendolyn Newton, Carie Francis
  - Policy - Eric Shotwell, Karen Wyns
  - Building - Jennifer Schulz, Richard McGlew and Carie Francis

Adjournment - Motion to adjourn the meeting made by Eric Shotwell and seconded by Gwendolyn Newton. Motion carried. (4 yes votes) Meeting adjourned at 8:59 pm.

**The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, February 28, 2024, at 6:45 pm at the White Lake Township Library Gathering Place.**



Minutes prepared by  
Karen Wyns  
Library Board Secretary