

The Library offers high quality and friendly service by offering diverse services, programs, and materials for people of all ages. The library staff is here to assist you in person, by telephone, and by email at [reference@whitelakelibrary.org](mailto:reference@whitelakelibrary.org).

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### Your Library Card

White Lake Township residents or property owners are eligible for a free library card with proof of residency or ownership. Applications for minors must be signed by a parent or guardian. Applications must be filled out in person at the Library.

Your library card lets you borrow items from the White Lake Township Library and the other 74 member libraries in [The Library Network](#), and the statewide [MeLCat](#) program.

Your library card also gives you online access to [your account](#) and a [variety of informational databases](#). Once you log into your account with your library card number and PIN, you can place holds, see a list of the items you have checked out, renew your items, and more. You can also download the TLN app from [Google Play](#) or the [App Store](#) for easy access to the library's catalog on your phone or tablet.

To ensure the accuracy of your library record, please use your library card every time you check out materials. If your card is lost or stolen, please notify the library immediately. Your library record is confidential.

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### Library Services

- Information services, reference and material suggestions
- Programs for all ages
- Interlibrary loans through our catalog or [MeLCat](#)
- Quiet study and meeting rooms
- Room rentals for events
- Free wireless internet
- Public computers with internet access
- Summer reading programs for children, teens, and adults
- Seasonal newsletters delivered to your home
- Services to the Dublin Senior Center and Independence Village

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## Library Materials

- Adult, Teen and Children's fiction and nonfiction books
- Picture books, board books, and early readers
- Large print books
- DVDs and Blu-rays
- Video games
- Audiobooks in CD format
- EBook, audiobook and movie access through [Download Destination](#), [Libby](#), [Hoopla](#), and [Tumblebooks](#)
- Newspapers and magazines both print and digital.
- Reference materials
- Tax forms
- Community information racks and bulletin board

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## Library Equipment for Public Use

- Public internet access computers
- Microsoft Office
- Printing from public computers/ fee
- Photocopier/ fee
- Fax machine/ fee
- Scanner
- Typewriter
- Sewing machine/ Idea Lab
- Photo scanner/ Idea Lab
- Cricut machine/ Idea Lab

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## Room Reservations

The Gathering Place and Idea Lab are now available to rent!

For more information please read our [Meeting Room Policy](#).

Once you have read the policy, please call the library at **(248) 698 - 4942** (Ext. 4) or stop by the Adult Information desk to make a reservation.

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## Loan Period

- Most Books - 3 weeks
- New books and audiobooks - 2 weeks
- Videos, DVDs, Magazines - 1 week

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## Holds

Library items may be reserved or placed on hold through the [online catalog](#), at the Adult or Children's Information desks, or by phone. Your library card number and your PIN will be needed to place your hold. You will be notified when the item is ready for you to pick up from our self-service holds shelf.

Please remember to check out your hold with circulation staff or at one of our Express Checkout machines.

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## Renewals

White Lake Library items may be renewed twice unless the item has been requested by another patron. Library items may be renewed in person, online through your account or by phone 248-698-4942 ext. 2.

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## Returns

Our library offers a 24/7 drop box return at the front of our building, as well as return boxes in our lobby. If you have an item that is damaged or has another issue, please return the item in person to the circulation desk.

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## Fees

- Overdue book/audiobook - \$0.10 per day per item
- Overdue DVD/Blu-ray (not marked new) - \$0.10 per day
- Overdue video game - \$1.00 per item per day
- Overdue new DVD/Blu-ray or Lucky Day book - \$1.00 per item per day
- Lost/severely damaged item (White Lake Item ONLY) - cost of item plus \$5.00 processing fee. (Please bring damaged items to Circulation desk for assessment)

There is a fine limit of \$5.00 for each White Lake Library card. If your fines are \$5.00 or more, you will not be able to check out books, place holds, or use the public computers until the fines are paid to below the limit.

Fines can be paid in cash at the circulation desk or online with a credit card through your account (Fines must be \$5.00 or more to pay with a credit card)

Updated 4/17/20