



Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
Community Room  
Monday, August 20, 2018, 6:30 pm

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order
2. Demonstration of the new Cricut Maker
3. Consent Agenda
  - a) Approval of minutes of the July 16, 2018 regular meeting\*
  - b) Acknowledgment of receipt of financial reports for July 2018\*
  - c) Approval of payment of invoices for July 2018\*
  - d) Acknowledgment of receipt of statistical report for July 2018\*
  - e) Acknowledgment of receipt of treasurer's reports for July 2018\*
4. Hearing of Citizen Comments
  - a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
5. Old Business
  - a) Library Building Expansion Project
    1. Approval of final draft of Request for Proposal ~ Action
  - b) Council and Community Communications ~ Discussion
  - c) Strategic Planning ~ Update
  - d) Development of Library "Elevator Pitch" ~ Discussion and Possible Action
6. New Business
  - a) Review and reapproval of the Records Retention policy ~ Action
  - b) Draft 2019 budget ~ Discussion
7. Staff & Board Reports
  - a) Director's Report
  - b) Adult Services Report
  - c) Youth Educational Services Report
  - d) Programming & Makerspace Librarian Report
  - e) Board member reports
8. Board member requests for future agenda items
9. Confirmation of next meeting on September 17, 2018, 6:30 pm
10. Adjournment

\*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

***It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.***

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.