



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
VIRTUAL
Mon, Nov 16, 2020 6:30 PM - 8:00 PM (CST)

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Our Mission: We will have the space and the staff to do the things that you want

*Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
Service excellence*

AMENDED November 13, 10:50 a.m.

Addition of Item 5.II Approval of the 2021 CAFE Agreement with Bridges Library System

AMENDED November 13, 2:50 p.m.

Revision of Item 4.I Library Building Project

**Attachment of contract documents from StudioGC for approval by the library board per
recommendation of the City Attorney**

1. Call To Order And Roll Call
2. Consent Agenda
 - 2.I. Approval Of Minutes

Documents:

[MINUTES OCTOBER 19, 2020.PDF](#)

- 2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - OCTOBER 2020.PDF](#)
[BUILDING EXPENDITURES - OCTOBER 2020.PDF](#)
[CASH RECEIPTS - OCTOBER 2020.PDF](#)
[OPERATING INCOME AND EXPENDITURES - OCTOBER 2020.PDF](#)

- 2.III. Approval Of Payment Of Invoices

Documents:

[INVOICES PAID - OCTOBER 2020.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - OCTOBER 2020.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - OCTOBER 2020.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Library Building Project

The City Attorney Wally McDonell and Rick McCarthy discussed the contract and they agreed to terms for two riders. The contract agreements are ready for approval per the city attorney.

Documents:

[B101-2017 - STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ARCHITECT-R 11-13.PDF](#)
[B253-2019 - STANDARD FORM OF ARCHITECTS SERVICES-R-11-13.PDF](#)
[RIDER TO THE STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ARCHITECT-SIGNED.PDF](#)
[RIDER TO THE STANDARD FORM OF AGREEMENT FOR FFE-SIGNED.PDF](#)
[SGC COI-EXP 2021.PDF](#)

5. New Business

5.I. Performance Evaluation For The Library Director

Timeline and procedures for completing the annual performance evaluation for the Library Director.

Documents:

[WW LIBRARY DIRECTOR EVALUATION POLICY 12012014.PDF](#)

5.II. Approval Of The 2021 CAFE Agreement With Bridges Library System

This is the standard agreement that we sign every year to be a part of the CAFE consortium.

6. Staff & Board Reports

6.I. Library Director's Report

Documents:

[LIBRARY DIRECTOR REPORT - OCTOBER 2020.PDF](#)

6.II. Adult Services Report

Documents:

[ADULT SERVICES REPORT - OCTOBER 2020.PDF](#)

6.III. Youth Educational Services Report

Documents:

[YOUTH EDUCATIONAL SERVICES LIBRARIAN REPORT - OCTOBER 2020.PDF](#)

6.IV. Programming & Makerspace Librarian Report

Documents:

[PROGRAMMING AND MAKERSPACE LIBRARIAN REPORT - OCTOBER 2020.PDF](#)

6.V. Bridges Library System Staff Report

Documents:

[BRIDGES LIBRARY SYSTEM STAFF REPORT - OCTOBER 2020.PDF](#)

7. Board Member Requests For Future Agenda Items

8. Confirmation Of Next Meeting
December 21, 2020, 6:30 p.m.

9. Adjournment

*Items on the Consent Agenda will be approved under one motion unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.