



Board of Trustees Meeting Agenda
 Irvin L. Young Memorial Library
 ONLINE
 431 W. Center Street
 Whitewater, WI 53190

Mon, Oct 19, 2020 6:30 PM - 8:00 PM (CDT)

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*Our Mission: We will have the space and the stuff to do the things that you want
 Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
 Service excellence*

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES - SEPTEMBER 21, 2020.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - SEPTEMBER 2020.PDF](#)
[BUILDING EXPENDITURES - SEPTEMBER 2020.PDF](#)
[CASH RECEIVED - SEPTEMBER 2020.PDF](#)
[OPERATING REVENUE AND EXPENDITURES - SEPTEMBER 2020.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - SEPTEMBER 2020.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - SEPTEMBER 2020.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - SEPTEMBER 2020.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Library Building Project

The Library Expansion Exploration Committee met on October 6 to discuss the presentations by StudioGC and Engberg Anderson. Additionally, the Library Director met with the City Manager and City Finance Director to discuss the financial aspects of the project. A recommendation to the library board on the Committee's choice of architectural firm and the financial recommendation from the City will be presented for approval at this meeting.

Following approval, the next step would be entering into a contract with the chosen architectural firm to begin the conceptual design phase of the project plan.

4.II. Discussion Of Library Procedures Relating To Public Health Issues

Documents:

[NEW GUIDELINES FOR QUARANTINING LIBRARY MATERIALS FROM DPI.PDF](#)
[WISCONSIN PUBLIC LIBRARIES REOPENING GUIDE.PDF](#)
[REOPENING SERVICES DRAFT.PDF](#)

5. New Business

5.I. 2021 Budget Approval

The draft budget for 2021 was presented at the Finance Committee meeting on Tuesday, October 13.

Documents:

[FY 2021 DRAFT BUDGET.PDF](#)

6. Staff & Board Reports

6.I. Library Director's Report

Documents:

[LIBRARY DIRECTOR REPORT - SEPTEMBER 2020.PDF](#)

6.II. Adult Services Report

Documents:

[ADULT SERVICES LIBRARIAN REPORT - SEPTEMBER 2020.PDF](#)

6.III. Youth Educational Services Report

Documents:

[YOUTH EDUCATIONAL SERVICES LIBRARIAN REPORT - SEPTEMBER 2020.PDF](#)

6.IV. Programming & Makerspace Librarian Report

Documents:

[PROGRAMMING AND MAKERSPACE LIBRARIAN REPORT - SEPTEMBER 2020.PDF](#)

6.V. Bridges Library System Staff Report

Documents:

[BRIDGES LIBRARY SYSTEM STAFF REPORT - OCTOBER 2020.PDF](#)

6.VI. Board Reports

Report from Jaime Weigel on webinar "Recruiting and Engaging Friends and Trustees Under 40"

Report from Doug Anderson on webinar "Public Library System Redesign Implementation Update"

7. Board Member Requests For Future Agenda Items

8. Confirmation Of Next Meeting

November 16, 2020, 6:30 p.m.

9. Adjournment

*Items on the Consent Agenda will be approved as a group unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.